



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, December 16, 2025

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*The meeting was called to order at 6:00P.M.*

**Present:** 12 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

**Absent:** 3 - Doreen Wigderson, Jack Wells and Mike Anderson

#### 2. Pledge of Allegiance

#### 3. Announcement of Closed Session pursuant to Wisconsin Statutes §19.85(1)(e) to discuss side letter of agreement with the International Association of Firefighters, Local 407, AFL-CIO.

*The Mayor announced that there would be a closed session pursuant the Wisconsin State Statute.*

#### 4. Public Comment

#### 5. Approval of Minutes

##### A. [ID#25-02688](#) Approval of Minutes from December 2nd Meeting

**Attachments:** [Ccmn 12.02.2025 Draft.pdf](#)

**A motion was made by Ald. R. Lemke, seconded by Ald. Matthews, to approve the Minutes from the December 2nd Meeting. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

**Absent:** 3 - Doreen Wigderson, Jack Wells and Mike Anderson

#### Consent Agenda

*The Consent Agenda passed by unanimous consent with no items removed.*

#### 1. Other Boards and Commissions

##### A. Information Technology Board

A. [ID#25-02442](#) Review and act on the agreement with Peregrine

Attachments: [ITB - Acceptance of Service Agreement with Peregrine.pdf](#)

[Peregrine Standard Order Form - Waukesha PD - 202507025JA3 \(clean copy\) \(1\) \(002\).pdf](#)

## **B. Transit Commission**

A. [ID#25-02592](#) Review and Act on Shop Uniform and Towel Bid from Vestis

Sponsors: Transit

Attachments: [TC-25-02592-Shop Uniform and Towel Bid Pricing2025](#)

B. [ID#25-02593](#) Review and Act on Proposed Amendment 1 to Intergovernmental Cooperation Agreement Waukesha County Transit Administration Services

Sponsors: Transit

Attachments: [TC-25-02593-Amendment No 1 to County Admin Agreement](#)  
[Transit Admin Amendment 1](#)

## **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

#### **B. Building & Grounds Committee - Ald. E. Payne**

A. [ID#25-02584](#) Review and possible action on the removal of the “No Turn on Red” sign at the intersection of E. Broadway and Hartwell Avenue.

Sponsors: Moltzan

Attachments: [B&G\\_25-02584 - Remove the No Turn On Red at Broadway and Hartwell](#)  
[BG Resolution for the 12-16-25 - Consent](#)

B. [ID#25-02585](#) Review and possible action on placing a “Cross Traffic Does Not Stop” on Racine Avenue at the intersection of Racine Avenue and E. Broadway.

Sponsors: Moltzan

Attachments: [B&G\\_25-02585 - Cross Traffic Does Not Stop Broadway and Racine](#)  
[BG Resolution for the 12-16-25 - Consent](#)

C. [ID#25-02587](#) Review and possible action on installing 2-hour parking except Sat, Sun, Hol along Maple Avenue between 223 Maple Avenue and 121 Maple Avenue.

Sponsors: Halvensleben

Attachments: [B&G 25-02587 - Maple 2 hr Parking](#)

[BG Resolution for the 12-16-25 - Consent](#)

### **C. Ordinance & License Committee - Ald. P. Wuteska**

#### 1. Licenses

A. [ID#25-02675](#) Invited Bartenders

Attachments: [Invited Bartender Applications](#)

B. [ID#25-02676](#) Other Applications

Attachments: [Other Applications](#)

### **D. Human Resources - Ald. Wigderson**

A. [ID#25-02368](#) Review and approve amendment to HR Policy C1 Holidays

Attachments: [#25-02183 C1 Holidays 2025 Revisions for Council 12-5-2025](#)

[C1 Holidays 2025 revisions Fire updates 10.1.2025](#)

### **E. Board of Public Works - Alex Damien**

A. [ID#25-02599](#) Review and possible action on Contract Change Order No. 1 with Short Pour Delivery Services, LLC., for the Drop-Off Center Used Oil Collection Improvements Project.

Sponsors: Public Works

Attachments: [BPW 25-02599-Change Order Short Pour-DOC Oil Collection](#)

B. [ID#25-02600](#) Review and possible action on Contract Change Order No. 1 with Garland/DBS, Inc., for the Schuetze Building Roof Rehabilitation Project.

Sponsors: Public Works

Attachments: [BPW 25-02600-Change Order Garland-Schuetze Rec Roofing](#)

**End of Consent Agenda**

6. New Business
7. Public Hearing
8. Action on Public Hearing

### **Reports**

9. Other Boards and Commissions
  - A. Transit Commission Report - Alex Damien
  - B. Water Utility Commission - Ald. Matthews
  - C. Information Technology Board Report - Ald. Manion
  - D. Landmarks Commission Report - Ald. Chrisien
  - E. Redevelopment Authority Report - Ald. R. Lemke
  - F. Parks, Recreation & Forestry Board Report - Ald. Wells
  - G. Library Board Report - Ald. Halvensleben
  - H. Cemetery Commission Report - Ald. Chrisien
  - I. Waukesha Housing Authority Report - Ald. Pieper
  - J. Community Development Block Grant Committee Report - Jennifer Andrews
  - K. Public Art Committee Report - Ald. Moltzan
10. Plan Commission - Jennifer Andrews
11. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - C. Ordinance & License Committee Report - Ald. P. Wuteska
  - B. Building & Grounds Committee Report - Ald. E. Payne
- A. [ID#25-02586](#) Review and possible action on a speed study on Silvernail Road.

**Sponsors:** Van Trieste

Attachments: [B&G\\_25-02586 - Speed Study on Silver nail Road](#)

[B&G Resolution for the 12-16-25 - Report](#)

**A motion was made by Ald. Steve Van Trieste, seconded by Ald. Dale Matthews, to approve the reduction of the current speed of 45MPH, about 100 feet west of Sussex Lane, speed limit to 35MPH from Meadowbrook to the RedCross Building in both directions. The motion failed by the following vote:**

**Aye: 4 - Mike Chrisien, Joe Pieper, Steve Van Trieste and Dale Matthews**

**Nay: 8 - Eric Payne, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dean D. Lemke, Rick R. Lemke and Rico Camacho**

**Absent: 3 - Doreen Wigderson, Jack Wells and Mike Anderson**

**A motion was made by Ald. Eric Payne, seconded by Ald. Rick Lemke, to approve the installation of a hidden drive way sign on west bound Silver nail Dr., as set forth in the resolution. The motion carried by the following vote:**

**Aye: 12 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho.**

**Absent: 3 - Doreen Wigderson, Jack Wells and Mike Anderson**

**A. [ID#25-02678](#) Proposed revisions to Mun Code 8.04, the Amusement Arcade ordinance.**

Attachments: [8.04 Amusement Arcades - O&L Memo](#)

**A motion was made by Ald. Chrisien, seconded by Ald. Camacho, to approve waiving the third reading. The motion carried by the following vote:**

**Aye: 10 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Daniel Manion, Paul Wuteska, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho**

**Aye: 10 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Daniel Manion, Paul Wuteska, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho**

**Nay: 2 - Elizabeth Moltzan and Alicia Halvensleben**

**Nay: 2 - Elizabeth Moltzan and Alicia Halvensleben**

**Absent: 3 - Doreen Wigderson, Jack Wells and Mike Anderson**

**Absent: 3 - Doreen Wigderson, Jack Wells and Mike Anderson**

**A motion was made by Ald. Chrisien, seconded by Ald. Halvensleben, to approve the proposed revisions to Mun Code 8.04, the Amusement Arcade ordinance as stated. The motion carried by the following vote:**

**Aye: 13 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho**

**Absent: 2 - Doreen Wigderson and Mike Anderson**

**D. Human Resources Committee Report - Ald. Wigderson**

## 12. Board of Public Works Report - Alex Damien

A. [ID#25-02603](#) 2026 CIP Projects (Department of Public Works Program)

Sponsors: Public Works

Attachments: [Resolution - 2026 BPW CIP Projects](#)

**A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the 2026 CIP Projects (Department of Public Works Program). The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Doreen Wigderson and Mike Anderson

## 13. Director of Public Works Report

## 14. City Attorney's Report

## 15. City Administrator's Report

A. [ID#25-02689](#) City Administrator's Report

Attachments: [Admin Report December 12, 2025.pdf](#)

## 16. Mayor's Report &amp; Referrals

A. [ID#25-02691](#) Board and Commission Appointments

**A motion was made by Ald. Manion, seconded by Ald. Van Trieste, to approve the Board and Commission Appointments as presented. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Doreen Wigderson and Mike Anderson

## 17. Referrals

*There was a referral from Ald. Payne for the Buildings & Grounds Committee.*

## 18. Closed Session

**A motion was made by Ald. Alicia Halvensleben, seconded by Ald. Elizabeth Moltzan, to approve the motion to move the meeting into Closed Session to discuss and take possible action on a Side Letter of Agreement between the City of Waukesha and the International Association of Firefighters. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Doreen Wigderson and Mike Anderson

**A.** [ID#25-02705](#) Consideration and possible action on a Side Letter of Agreement between the City of Waukesha and the International Association of Firefighters, Local 407, AFL-CIO

19. Reconvene in Open Session

**B.** [ID#25-02706](#) Consideration and possible action on a Side Letter of Agreement between the City of Waukesha and the International Association of Firefighters, Local 407, AFL-CIO

**A motion was made by Ald. Wuteska, seconded by Ald. Matthews, to approve the direction of the City Administrator to Execute the Side Letter of Agreement between the City of Waukesha and the International Association of Firefighters, Local 407, AFL-CIO as discussed in Closed Session. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Doreen Wigderson and Mike Anderson

20. Adjournment

*The meeting adjourned at 7:14P.M.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).