



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, August 7, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Kevin Reilly, Eric E. Payne, Steve Kassens, and Chad O'Donnell

Absent 1 - Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#25-01677](#) Approve Minutes of July 17, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 07-17-25-Draft](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of July 17, 2025, be approved. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric E. Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

5. Approval of Payments

A. [ID#25-01676](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 8-7-25](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric E. Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

6. Bids Received:

- A. [ID#25-01813](#) Bids Received: Friday, August 1, 2025, at 11:00 a.m.
2025 Municipal Garage HVAC Replacement

The Board of Public Works recommends that the low bid from Sure-Fire, Inc., in the amount of \$350,000.00 be awarded.

Sponsors: Public Works

Attachments: [Municipal Garage Repair and Rehabilitation Phase 1-BT](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the low bid from Sure-Fire, Inc., for the Municipal Garage HVAC Replacement project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric E. Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A. [ID#25-01814](#) Review and possible action on the purchase of sewer castings for manholes and inlets for the various sewer and roadway projects.

Sponsors: Public Works

Attachments: [BPW 25-01814-Cover Sheet-Sewer Castings 2025](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, to approve the quote from Ferguson Waterworks for the purchase of sewer castings for manholes and inlets for the various sewer and roadway projects be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric E. Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

8. Matter of Report

9. Communications and Referrals:

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.