



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, November 17, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 7 - Rico Camacho, Eric Huemmer, Steve Johnson, Sarah Roth, Jack Wells, Jennifer Wallner, and Erica Yoss

Absent 1 - John Schmitz

2. Public Comment

No Action Required.

3. Approval of Minutes

[ID#25-02555](#) Draft PRF Board Minutes 10.20.2025

Attachments: [MeetingMinutes29-Oct-2025-09-10-53](#)

A motion was made by Eric Huemmer, seconded by Sarah Roth, that this item be approved. The motion carried by the following vote:

Aye: 7 - Rico Camacho, Eric Huemmer, Steve Johnson, Sarah Roth, Jack Wells, Jennifer Wallner and Erica Yoss

Absent: 1 - John Schmitz

5. Discussion/Decision Items

- A.** [ID#25-02558](#) Review and possible action on (recommendation to Common Council) contract between the City of Waukesha and Sound Check Entertainment, LLC for the execution of GuitarTown Music Festival.

Attachments: [PRF Board_GuitarTownMusicFestival_111725](#)

A motion was made by Johnson, seconded by Roth, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 7 - Rico Camacho, Eric Huemmer, Steve Johnson, Sarah Roth, Jack Wells, Jennifer Wallner and Erica Yoss

Absent: 1 - John Schmitz

- B.** [ID#25-02556](#) Review and possible action on proposed 2026 Winter/Spring Season Recreation Program Fees /Charges Schedule.

Attachments: [Fee's and Charges Winter.Spring 2026](#)

A motion was made by Ald. Wells, seconded by Ald. Camacho, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 7 - Rico Camacho, Eric Huemmer, Steve Johnson, Sarah Roth, Jack Wells, Jennifer Wallner and Erica Yoss

Absent: 1 - John Schmitz

- C. [ID#25-02557](#) Review and possible action on (recommendation to Common Council) the 2026 Sponsorship Agreement between the City of Waukesha Parks, Recreation & Forestry and DICK'S Sporting Goods.

Attachments: [PRF Board Dicks Sporting Goods 2026 Youth Sports](#)

A motion was made by Wallner, seconded by Huemmer, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 7 - Rico Camacho, Eric Huemmer, Steve Johnson, Sarah Roth, Jack Wells, Jennifer Wallner and Erica Yoss

Absent: 1 - John Schmitz

- D. [ID#25-02559](#) Review and possible action on (recommendation to Common Council) proposed contract with Hudsonite Productions for entertainment services at Lowell Park for Independence Day Neighborhood Beer Garden at fireworks display on July 3, 2026.

Attachments: [PRF Board HudsoniteProductions 111725](#)

A motion was made by Wallner, seconded by Roth, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 7 - Rico Camacho, Eric Huemmer, Steve Johnson, Sarah Roth, Jack Wells, Jennifer Wallner and Erica Yoss

Absent: 1 - John Schmitz

6. Board President Report

7. Director and Staff Report

8. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).

