



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Finance	Meeting Date: 10/28/2025
ID Number: ID#25-02430	Ordinance/Resolution Number (if applicable):
Name of Submitter: Tom Wagner	Target Next Board/Council Meeting Date: 11/4/2025
Agenda Item Title: 2025 FY25 Community Policing Development Microgrant	

Issue Before the Board/Council:

The Waukesha Police Department has applied for and received an award of \$139,600 to enhance our response to the opioid crisis through a multi-pronged approach that combines advanced digital forensics with prevention, education, and enforcement. With 126 sworn officers and 44 civilian personnel, WPD is committed to its guiding principles: Mission Driven, Vision Focused, People Always.

The issue before the Finance Committee is to get approval to accept the Award.

Options & Alternatives:

Not accept the Award

Additional Details:

Despite broad access to Naloxone (Narcan), Waukesha continues to experience significant opioid-related overdoses and deaths—63 overdoses with thirty-four deaths in 2023, and 47 overdoses with 29 deaths in 2024. In response, WPD made 739 drug-related arrests and 171 undercover buys in 2024. To increase effectiveness, WPD proposes to adopt Cellebrite Pathfinder, a server-based digital forensic tool that enables multi-device data analysis, uncovering connections across phones, apps, and communications to dismantle Drug Trafficking Organizations (DTOs) with greater precision.



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

In addition to enforcement, this initiative will enhance upstream prevention by using insights gained through digital evidence to inform targeted community outreach and education. WPD will collaborate with the Waukesha County Overdose Fatality Review Team and the Waukesha School District to deliver drug awareness programs, leverage Narcan deployment data for early intervention, and support prescription take-back efforts. Forensic lab services will be extended to partner agencies, fostering regional collaboration and maximizing shared impact.

Performance will be measured through forensic exam volume, DTO identifications, overdose trends, arrests, and educational engagement. The overarching goal is a 20% reduction in opioid-related deaths while building a safer, more informed, and resilient community.

What is the Strategic Plan Priority this item relates to:

Service in Excellence
Financial Sustainability

What impact will this item have on the Strategic Plan Priority?

By providing the necessary tools and analytical software to police investigators, the amount of drug overdoses will decrease along with the amount of drugs trafficked in our community. This grant also provides full funding for the software and training to personnel.

Financial Remarks:

No financial impact to city. It provides us access to the Cellebrite Pathfinder program through 2027. If the program is beneficial, it may become an operating budget request for 2028.

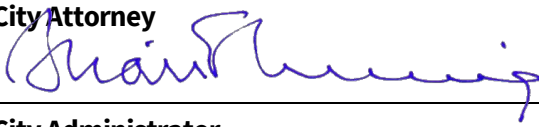


City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

Suggested Motion:

Recommend approval of this grant.

Reviewed By:

Finance Director	Date Reviewed
City Attorney 	Date Reviewed 20 Oct 2025
City Administrator	Date Reviewed

October 10, 2025

Dear Thomas Wagner,

On behalf of Attorney General Pamela Bondi, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by CITY OF WAUKESHA for an award under the funding opportunity entitled 2025 FY25 Community Policing Development Microgrants. The approved award amount is \$139,600.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in

ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Cory D. Randolph
COPS Acting Director

Cellebrite Inc.
8065 Leesburg Pike,
Suite T3-302
Vienna, VA 22182
USA

Tel. +1 800 942 3415
Fax. +1 201 848 9982
Tax ID#: 22-3770059
DUNS: 033095568
CAGE: 4C9Q7
Company Website:
<http://www.cellebrite.com>

Quote
Quote#: Q-464132-1
Date: Jun 25, 2025

Billing Information
Waukesha Police Department
1901 Delafield Street
Waukesha, Wisconsin 53188
United States

Contact: Michael Carpenter
Phone: 0

Delivery Information
Waukesha Police Department
1901 Delafield Street
Waukesha, WI 53188
United States

Contact: Michael Carpenter
Phone: 0

Wire To:
Bank Routing Number: 021000021
Account Number: 761020590
Account Name: Cellebrite Inc.

Check Remittance (Only for NA):
Cellebrite Inc. ,
PO BOX 23551
New York, NY, 10087-3551

End Customer: Waukesha Police Department
Click <https://community.cellebrite.com/s/e-orders?quoteld=a97So000000DBqT> to process with Credit Card payment
By clicking the link above and accepting this quote,
You are expressing your agreement and compliance to and with the terms contained on this quote.

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00051140	Nov 15, 2025	Net 30	USD	Sean Leahy

#	Product Code	Product Name	Qty	Start Date	End Date	Net PriceUnit	Net Price
1	B-ANY-05-002	Pathfinder AIO Subscription Package	1	Jun 25, 2025	Jun 24, 2027	119,218.14	119,218.14
2	S-UFD-17-044	Pathfinder Subscription	200	Jun 25, 2025	Jun 24, 2027		
3	A-SOW-13-001	SOW protocol document for Pathfinder AIO	1				
4	A-PCA-00-004	Software Network PC activation code	1				
5	F-UFD-04-055	PF-500-Tower T550 Server	1				
6	U-TRN-04-094	In-Person/Virtual (CPT) - Cellebrite Pathfinder Training (2 day)	6	Oct 16, 2025	Oct 15, 2026	1,952.80	11,716.80
7	S-OST-00-007	Smart Search Searches Subscription	1	Oct 16, 2025	Oct 15, 2026	7,322.98	7,322.98
Smart Searches Quantity: 500							
8	U-PFS-05-025	Services: Professional Service - Hour Rate (Remote)	4	Oct 16, 2025	Oct 15, 2026	185.52	742.08

SubTotal	USD 139,000.00
Shipping & Handling	USD 85.00
Sales Tax	USD 0.00
Total	USD 139,085.00

Comments:

Terms and Conditions:

- This Quote/Proforma Invoice/Tax Invoice, together with the terms and conditions and license agreement listed below that are incorporated by reference to this Quote/Proforma Invoice (together, the "Agreement"), constitute an offer by Cellebrite. By signing this the Quote/Proforma Invoice, issuing a purchase order (or other ordering document) in connection with this the Quote/Proforma Invoice, or downloading and/or using the products identified in this the Quote/Proforma Invoice/Tax Invoice, the customer agrees to be bound by the terms of this Agreement. Any additional or different terms or conditions contained in any customer document, purchase order or other ordering document will not be binding upon Cellebrite unless expressly accepted in a document signed by a Cellebrite authorized signatory.
- Quote is subject to regulatory approval.
- Freight Terms: FCA (NJ)
- General: The following terms shall apply to any product at <http://legal.cellebrite.com/us/index.html>
- EULA: All Cellebrite Software is licensed subject to the end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>
- Advanced Services (CAS): The following terms apply to Cellebrite Advanced Services at <https://legal.cellebrite.com/CB-us-us/index.html>
- Premium and Inseyets Unlocks: The following terms shall apply only to Cellebrite Premium and Inseyets Unlocks at <http://legal.cellebrite.com/intl/PremiumUS.htm>
- Pathfinder: The following terms apply to Cellebrite Pathfinder at <https://legal.cellebrite.com/PF-Addendum.htm>
- Training Services: The following terms apply to Cellebrite Training Services at <http://legal.cellebrite.com/intl/Training.htm>
- SaaS: The following terms apply to Cellebrite SaaS Services at <https://legal.cellebrite.com/SaaS.htm>
- Endpoint SaaS: The following terms apply to Cellebrite Cellebrite Endpoint SaaS at <https://legal.cellebrite.com/Endpoint-SAAS.html>

In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.
Please indicate the invoice number when remitting payment

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.
Please include the following information on your PO for Cellebrite UFED purchase:
- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Quote/Proforma Invoice on behalf the customer identified above , and I hereby approve that my signature is legally binding upon the customer identified above.

Customer Name: Waukesha Police Department

Signature: _____

Effective Date: _____/_____/_____

Name (Print): _____

Title: _____

Please sign and email to Sean Leahy at sean.leahy@cellebrite.com

Cellebrite On-Site Installation Service Description: Pathfinder AIO (B-ANY-05-002)

For the End User License Agreement, please refer to <https://legal.cellebrite.com/End-User-License-Agreement.html>

This service must be used within 12 months of the date of Cellebrite invoice. If they are not used by Customer for any reason, services will be considered complete and Cellebrite shall invoice Customer for all services ordered.

Customer's Responsibilities

Pre-installation tasks

- Server is ready (hardware is configured and required Operating System installed) and can communicate on the local network
- Provide hardware installation information to Cellebrite (see above)
- Provide a test UFDR for case creation validation

Installation Tasks

- Have a knowledgeable person responsible for this implementation, with IT privileges to install on the network, and who is available during the agreed upon days/times

Post Installation Tasks

- Complete and sign user acceptance documentation and return to Cellebrite

Cellebrite Responsibilities

Pre-Installation

- Set time/date for Cellebrite Installation Session
- Send client server requirement information and other information needed
- Make installation files available to client (secured web access) to download

Installation Tasks

- Install Prerequisite items
- Install and configure Pathfinder AIO Server
- Validate initial settings and application connectivity
- Validate connectivity to Pathfinder AIO
- Validate case creation

Post Installation Tasks

- Knowledge transfer: Walk through basic user navigation
- Knowledge transfer: Walk through basic application administration
- Provide Client with Product Support Online access account information

Statement of Work (U-PFS-05-016)

Onsite Cellebrite Pathfinder All-In-One Installation Services Statement of Work ("SOW")

1. Introduction

This document outlines the step-by-step procedure for the Cellebrite Pathfinder All-In-One ("Pathfinder") Installation Services ("Services"). It is intended to provide clear and specific instructions to ensure a smooth and successful installation process.

2. Customer Responsibilities

2.1 Pre-installation Tasks

- Complete all action items set forth in the pre-installation tasks list provided by Cellebrite (as applicable) and provide written confirmation to Cellebrite of completion at least ten (10) business days prior to the start of the Services.
- Ensure server hardware meets system requirements and is configured according to the design document available on CelleConnect/Community Portal.
- Provide Project Management Office with system hardware information.
- Generate an Address Record (A Record) and Pointer Record (PTR) in the Domain Name System (DNS) server for the Pathfinder server.
- Create a signed Secure Socket Layer (SSL) certificate and private Rivest-Shamir-Adleman (RSA) key for server Fully Qualified Domain Name (FQDN), both in Privacy Enhanced Mail (PEM) format, as applicable.
- Produce a bundle certificate with root and intermediate certificates applied in PEM format.
- Create a service account for Server Message Block Protocol (SMB) network share and Microsoft Active Directory (AD), as needed.
- Confirm the server works and is configured appropriately for application and network requirements.
- Verify all system drivers are updated and installed.
- Furnish Cellebrite with server administrator, network administrator and application administrator point of contact information.

2.2 Installation Tasks

- Confirm all resources and equipment including monitors, and internet needed for the Services are available during the agreed upon installation date and time.
- If required for Cellebrite to have consistent access to the server or terminal with remote access, designate a chaperone to provide Cellebrite the necessary access.
- Furnish access to the applicable server customer intends to have Pathfinder installed on.
- Enable administrative account access to the server.
- Deliver any mandatory AD implementation requirements.

2.3 Post Installation Tasks

- Load test Universal Forensic Extraction Device Report's (UFDR) to Pathfinder storage repository.
- Provide the application administrator users for onboarding.

- Complete and sign the user acceptance documentation and return it to Cellebrite within 10 days of the completion of the Services. Notwithstanding the foregoing, if customer does not return the completed user acceptance form to Cellebrite within 10 business days after the completion of the Services, acceptance shall be deemed completed by Cellebrite.

3. Cellebrite Responsibilities

3.1 Pre-installation Tasks

- Schedule and complete pre-deployment kick off call with customer.
- Deliver a specific pre-installation task list to customer post kick off call, as applicable.
- Furnish customer with server requirements and any other relevant information.
- Validate all of customer's pre-installation tasks are completed.
- Schedule Services with the customer.
- Confirm customer has an active Pathfinder software license.

3.2 Installation Tasks

- Install and configure the Pathfinder server.
- Validate the initial Pathfinder settings and application connectivity.
- Validate connectivity to the Pathfinder server.
- Apply evidence repository for case uploads.
- Configure Pathfinder user management to be either local hosted or AD-hosted.
- Apply test data to ensure application functionality.

3.3 Post Installation Tasks

- Deliver an engagement summary to customer outlining the following:
 - Creation and management of local user(s)
 - Creation and management of local user permissions
 - Case creation
 - Overview of audit logging
- Furnish customer with account information enabling access to online product support.
- Provide customer with the user acceptance documentation.
- Supply customer with implementation summary.

4. General Terms

1. The Services described in this document are independent of the subscription to Pathfinder and do not alter the Effective Date or right of use.
2. The Services will be scheduled for two (2) consecutive business days for up to eight (8) hours each day.
3. Any delays and the resulting costs incurred by Cellebrite in providing the Services due to customer's failure to complete the prerequisite tasks set forth in this SOW and/or the pre-installation task list shall be invoiced to customer accordingly, provided that Cellebrite shall use commercially reasonable efforts to mitigate any costs.
4. Customer may cancel, postpone, or reschedule the Services one time by providing written notice at least ten (10) business days prior to the scheduled date ("Cancellation Term"). If customer does not cancel, postpone or reschedule the Services within the Cancellation Term, then customer shall bear Cellebrite's applicable costs incurred, including but not limited to costs of travel, provided that Cellebrite shall use commercially reasonable efforts to mitigate any costs.

5. If the Services are not performed in conformity with this SOW, then customer will notify Cellebrite within ten (10) business days after completion of the Services, and Cellebrite shall use commercially reasonable efforts to re-perform the Services at no additional charge to the customer.
6. Services are limited to what is set forth in this SOW. If customer requests changes to the scope of work, specifications, or deliverables described in this SOW that result in additional costs, delays, or require modifications to the contract price or delivery schedule, then there could be an equitable adjustment to the contract price or delivery schedule. Any such adjustment must be agreed upon by both parties, documented as a written amendment to this SOW, and should address the additional work required, costs incurred, and/or delays caused by these customer-requested changes.
7. Customer shall assume responsibility for any connectivity problems.
8. The Services are non-refundable.

Statement of Work

Cellebrite Pathfinder Single Sign On (SSO) Configuration Service Statement of Work (“SOW”)

1. Introduction

This document outlines the step-by-step procedure for the Single Sign On(“SSO”) configuration to support Cellebrite Pathfinder (“Pathfinder”). It is intended to provide clear and specific instructions to ensure a smooth and successful configuration process. The Services will include the following modules:

2. Customer Responsibilities

2.1 Pre-configuration Tasks

- Ensure Pathfinder is installed and functioning as expected.
- Confirm SSO provider.
- Confirm the SSO protocol (OIDC/SAML).
- Identify the proper contact for SSO administration.
- Created the proper user groups in the SSO provider
- Assign the appropriate users to their groups within the SSO provider

2.2 Installation Tasks

- Provide the Discovery Endpoint or configuration file for the SSO provider
- Provide the names of the created group that will be used for Pathfinder Authentication
- Provide access to a Pathfinder Account with User Management administrative permissions.

2.3 Post Installation Tasks

- Test each group is providing the expected permissions within Pathfinder

3. Cellebrite Responsibilities

3.1 Pre-installation Tasks

- Schedule and complete pre-configuration kick off call with Customer.
 - If configuring during time of installation, this can be handled during the pre-deployment kick off call with the customer.

- Deliver a specific pre-configuration action item list to customer post kick off call, as applicable.
- Validate all of Customer's pre-configuration tasks are completed.
- Schedule Cellebrite Services with the Customer.
- Ensure Customer has a valid Pathfinder software license.

3.2 Installation Tasks

- Login into Pathfinder with the provided administrative account.
- Create proper roles for each group in Pathfinder's Role Management console
- Create a new Identity provider and provide the SSO administrator with the Redirect URI from Pathfinder's User Management Console
- Configure the discovery endpoint URL
 - If provided an Endpoint config file instead, upload the configuration file
- Create the required mappers
- Create group mappers for each group created in the SSO and map to the appropriate role created in Role Management

3.3 Post Installation Tasks

- Deliver an engagement summary to customer outlining the following:
 - Adding additional mappers
 - Creation of additional Pathfinder roles
- Provide customer with the user acceptance documentation.

4. General Terms

1. The Services described in this document are independent of the subscription to Pathfinder and do not alter the Effective Date or right of use.
2. The Services will be delivered in a single (1) day for up to four (4) hours.
3. Any delays and the resulting costs incurred by Cellebrite in the delivery of the Services due to customer's failure to complete the prerequisite tasks set forth in this SOW and/or the pre-installation action items list shall be invoiced to customer accordingly provided that Cellebrite shall use commercially reasonable efforts to mitigate any costs.
4. Customer may cancel, postpone, or reschedule the Services one time by providing written notice at least seven (7) business days prior to the scheduled date ("Cancellation Term"). If Customer does not cancel, postpone or reschedule the Services within the Cancellation Term, then Customer shall bear Cellebrite's applicable costs incurred, provided that Cellebrite shall use commercially reasonable efforts to mitigate any costs.
5. If the Services are not performed in conformity with this SOW, then Customer will notify Cellebrite within ten (10) business days after completion of the Services, and Cellebrite

shall use commercially reasonable efforts to re-perform the Services at no additional charge to the Customer.

6. Services are limited to what is set forth in this SOW. If Customer requests changes to the scope of work, specifications, or deliverables described in this SOW that result in additional costs, delays, or require modifications to the contract price or delivery schedule, Customer may receive an equitable adjustment. Any such adjustment must be agreed upon by both parties, documented as a written amendment to this SOW, and should address the additional work required, costs incurred, and/or delays caused by these Customer-requested changes.
7. Participants assume responsibility for any connectivity problems.
8. The Services are non-refundable.