



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, May 20, 2025

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*The meeting was called to order at 6:01pm.*

**Present:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Lisa Salb, 434 Madison St., spoke on Waukesha Water Utility.*

#### 4. Approval of Minutes

##### A. [ID#25-00941](#) Minutes from May 6, 2025

**Attachments:** [CCmn05.06.2025 Draft](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. Chrisien, to approve the Minutes from the May 6, 2025 meeting. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

#### **Consent Agenda**

*Ald. Wuteska removed ID#25-00852 Other Renewal Applications. The remainder of the Consent Agenda passed by unanimous consent.*

#### **1. Other Boards and Commissions**

##### A. [ID#25-00682](#) Waukesha County Business Item- Review and Act on Proposed FlexRide Contract with MobilSE, Inc.

**Attachments:** [Waukesha County Business Item-2025 FlexRide Agreement](#)  
[Contract-Transit-FlexRide Contract 2025](#)

- B. [ID#25-00683](#) Waukesha County Business Item-Review and Act on Proposed Amendment 2 to Purchase Service Agreement with Wisconsin Transit Lines, LLC. for Operation of Routes 901, 904, 905

**Attachments:** [Wisconsin Transit Lines Amendment](#)  
[Transit-Wisconsin Coach Lines Agmt-Amendment2 2025](#)

## **2. Plan Commission**

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

### **B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#25-00671](#) Remove an existing handicap parking spot in the northwest corner of Madison Street and Washington Avenue.

**Attachments:** [25-00671\\_Washington Ave handicap signs](#)  
[25-00671 Exhibit - Washington Avenue signs](#)  
[BG Resolution for the 5-20-25 - Consent](#)

- B. [ID#25-00672](#) Please revise the parking on the 100 block of S. Charles Street.

**Sponsors:** Moltzan

**Attachments:** [25-00672 S Charles St 2 Hr Parking](#)  
[25-00672 Exhibit - S Charles St Parking](#)  
[BG Resolution for the 5-20-25 - Consent](#)

### **C. Ordinance & License Committee - Ald. P. Wuteska**

#### 1. Licenses

[ID#25-00852](#) Other Renewal Applications

**Attachments:** [Other Applications- 5.12.25](#)

[ID#25-00864](#) Full Service Retail Permit applications for Aspen Sky LLC, Boehm & Hocking LLC, and Raised Grain Brewing Company LLC

**Attachments:** [Cover Sheet - 2025 FSR Permits](#)  
[ab-105f ASPEN SKY 2025 Waukesha Farmers](#)  
[Boehm & Hocking](#)  
[Raised Grain](#)  
[Raised Grain 2](#)

**D. Human Resources - Ald. Wigerson****E. Board of Public Works - Alex Damien****End of Consent Agenda****5. New Business**

[ID#25-00905](#) Matter of Report: Presentation from CBIZ regarding the Waukesha Employee Health and Wellness Clinic

*Erin Eason from CBIZ presented on the Waukesha Employee Health and Wellness Clinic.*

[ID#25-00803](#) Fire Department Memorandum of Understanding for Countywide Cooperative Damage Assessment

**Attachments:** [Cover Sheet-County Damage Assessment](#)  
[Countywide Damage Assessment SOP FINAL](#)  
[Damage Assessment MOU FINAL \(002\)](#)

**A motion was made by Ald. Pieper, seconded by Ald. Halvensleben, to approve the Fire Department Memorandum of Understanding for Countywide Cooperative Damage Assessment. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

**Reports****6. Other Boards and Commissions****A. Transit Commission Report - Alex Damien****B. Water Utility Commission - Ald. Matthews**

[ID#25-00879](#) Move to approve the bid for the New Waukesha Water Utility Operations Center

**Attachments:** [Complete Memo WWU Ops Center](#)

*Kelly Zylstra and Dan Duchniak presented on this item.*

**A motion was made by Ald. Matthews, seconded by Ald. Halvensleben, to approve the bid for the New Waukesha Water Utility Operations Center. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. P. Wuteska

[ID#25-00852](#) Other Renewal Applications

**Attachments:** [Other Applications- 5.12.25](#)

A motion was made by Ald. Wuteska, seconded by Ald. Halvensleben, to approve renewal applications for Aldi #49 "Class A" Beer & Liquor, Backstreet Pub "Class B" Beer & Liquor Combo, Backstreet Pub Amusement Games & Devices, Backstreet Pub Pool Table - Coin Operated, Backstreet Pub Juke Box, Birdie Boyz Indoor Golf RESERVE "Class B" Beer & Liquor Combo, The Hilltop Pub "Class B" Beer & Liquor Combo, The Hilltop Pub Juke Box, The Hilltop Pub Pool Table - Coin Operated, The Hilltop Pub Amusement Games & Devices, House of Guinness Extension of Premise, Chef Jacks #225 "Class B" Beer & Liquor Combo, Historic Courthouse 1893 "Class B" Beer & Liquor Combo, Plaza Garibaldi "Class B" Beer & Liquor Combo, Good Harvest Market "Class A" Beer & Liquor Retail, Good Harvest Market Class "B" Beer & "Class C" Wine Combo, Meijer Store #276 "Class A" Beer & Liquor Retail,

Meijer Gas Station #276 Class "A" Beer & "Class A" Cider, Meijer Store #276 Amusement Games & Devices, Rochester Deli Class "B" Beer & "Class C" Wine Combo, Sendik's Food Market "Class A" Beer & Liquor Retail, Sunset Bowl "Class B" Beer & Liquor Combo, Sunset Bowl Amusement Games & Devices, Sunset Bowl Pool Table - Coin Operated. Sunset Bowl Juke Box, Sunset Bowl Bowling Lanes, Vallecha Ventures LLC Class "A" Beer & "Class A" Cider, Wisconsin Indoor Golf Center "Class B" Beer & Liquor Combo, and Wisconsin Indoor Golf Center Amusement Games & Devices. The motion carried by the following vote:

**Aye:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

#### D. Human Resources Committee Report - Ald. Wigderson

#### 9. Board of Public Works Report - Alex Damien

- A. [ID#25-00791](#) Bids Received: Friday, May 2, 2025, at 11:00 a.m.  
Alley 92 Reconstruction

The Board of Public Works recommends that the low bid from Wandel Contractors, Inc., in the amount of \$359,730.70, be awarded.

**Sponsors:** Public Works

**Attachments:** [Alley 92 Reconstruction - BT](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the low bid from Wandel Contractors, Inc., in the amount of \$359,730.70 for the reconstruction of Alley 92. The motion carried by the following vote:

**Aye:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

#### 10. Director of Public Works Report

#### 11. City Attorney's Report

#### 12. City Administrator's Report

[ID#25-00904](#) Report from the City Administrator

**Attachments:** [Admin Report May 16, 2025](#)

#### 13. Mayor's Report & Referrals

[ID#25-00883](#) Board and commission appointments

**Attachments:** [Council Letter 05.20.2025](#)

**A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve Board and Commission Appointments. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

**Absent:** 1 - Rick R. Lemke

#### 14. Referrals

*There were referrals from Ald. Manion and Ald. Camacho to Building and Grounds.*

#### 15. Adjournment

*The meeting adjourned at 6:47pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).