



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Landmarks Commission

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Wednesday, July 9, 2025

6:00 PM

Council Chambers, City Hall

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#### I. Call to Order

#### II. Roll Call

**Present** 7 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza, and Andrea Dorantes

#### III. Public Comment

#### IV. Approval of Minutes

[ID#25-01581](#) Minutes of June 4, 2025

**A motion was made by Ald. Mike Chrisien, seconded by Member Marty Larson, to approve the minutes as amended. The motion carried by the following vote:**

**Aye:** 4 - Matt Retzak, Mike Chrisien, Marty Larson and Carmen De La Paz

**Abstain:** 3 - Linda Gourdoux, Tony Lanza and Andrea Dorantes

#### V. Landmark's Commission Paint and Repair Grant Funds

*Charlie Griffith provided an update on Paint and Repair Grant fund availability.*

#### VI. Old Business

[ID#25-00978](#) Landmarks Commission Paint and Repair Grant for 517 Madison St. Review a request for a grant to repaint the house (Madison Street Historic District).

**A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, to approve a grant in the amount of \$2,925.00. The motion carried by the following vote:**

**Aye:** 7 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

[ID#25-00981](#) Landmarks Commission Paint and Repair Grant for 305 McCall St. Review a request for a grant for previously approved roof repair work (McCall Street Historic District).

*Held until applicant can be in attendance.*

[ID#25-00953](#) Landmarks Commission Certificate of Appropriateness for 202 W. College Ave. Review a request to replace the siding (College Avenue Historic District).

*Held at the request of the applicant.*

## VII. New Business

[ID#25-01579](#) Landmarks Commission Paint and Repair Grant for 202 W. College Ave.

*Held at the request of the applicant.*

[ID#25-01580](#) Landmarks Commission Certificate of Appropriateness for 406 Windsor Dr. Review a request to replace the roof (Caples Park Historic District).

**A motion was made by Member Carmen De La Paz, seconded by Member Matt Retzak, that this item be approved with the note that any change to roof materials will need to return for further review, and with a recommendation to the applicant to use caution in the installation process. The motion carried by the following vote:**

**Aye:** 7 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdeaux, Tony Lanza and Andrea Dorantes

## VIII. Alderman's Report

## IX. Springs Report

*Staff provided the Commission with a report on the status of Hobo Spring.*

## X. Communications and Publications

*Staff provided update on the 2026 WAHPC conference.*

## XI. Adjournment