



City of Waukesha
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City of Waukesha Cover Sheet

Committee: Human Resources Committee	Meeting Date: 07/15/2026
ID Number: 26-04035	Ordinance/Resolution Number: <i>(if applicable):</i>
Name of Submitter: Dr. Marquise Vasquez	Target Next Board/Council Meeting Date: 07/21/2026
Agenda Item Title: Review and possible action on revisions to City HR Policy E2 Motor Vehicle Use (Formerly Vehicle Collision Control and Accident Reporting).	

Issue Before the Board/Council: This policy establishes clear guidelines and expectations for City of Waukesha employees when using vehicles for City business.
Options & Alternatives: Not approve the revised policy.
Additional Details: The use of motor vehicles by City employees in the course of their duties presents risks of property damage, personal injury, and potential liability for the City. Safe, responsible, and prudent vehicle operation is essential to protecting employees and the public while ensuring the efficient delivery of City services.

What is the Strategic Plan Priority this item relates to:

People Centered Development.

What impact will this item have on the Strategic Plan Priority?

By approving the revisions to the E2 Motor Vehicle Use City employees will gain clearer guidelines for vehicle use.

Financial Remarks:

There is no financial impact.

Suggested Motion:

I move to approve the revisions to City HR Policy E2 Motor Vehicle Use.

Reviewed By:

City Attorney	Date Reviewed
City Administrator Anthony W. Brown <i>Anthony Brown</i>	Date Reviewed 07/10/2026