



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Human Resources	Meeting Date: 03/18/2026
ID Number: #26-03007	Ordinance/Resolution Number (if applicable):
Name of Submitter: Dr. Marquise D. Vasquez	Target Next Board/Council Meeting Date: 03/31/2026
Agenda Item Title: Possible action on revision to C2 Vacation Leave policy.	

Issue Before the Board/Council: At a previous HR Committee meeting, C4 Benefits Election at Retirement was approved. The update to the C4 policy changed the runout period of vacation leave for retirees. The C2 Vacation Policy has a small revision to now align with the C4 Benefits Election at Retirement policy.
Options & Alternatives: Not approve the policy revision.
Additional Details:
What is the Strategic Plan Priority this item relates to: People Centered Development.
What impact will this item have on the Strategic Plan Priority? If the C2 Vacation Policy is not updated, the C4 and C2 City policies will not align.
Financial Remarks: There is no financial impact.
Suggested Motion: I move to approve the revision to the C2 Vacation Policy.

Reviewed By:

Finance Director	Date Reviewed
City Attorney	Date Reviewed
City Administrator	Date Reviewed