



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, December 18, 2025

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comments.*

#### 4. Approval of Minutes

##### A. [ID#25-02684](#) Approve Minutes of December 4, 2025.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 12-04-25-Final](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Minutes of December 4, 2025, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

#### 5. Approval of Payments

##### A. [ID#25-02685](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 12-18-25](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

#### 6. Discussion and Authorization re:

##### A. [ID#25-02686](#) Review and possible action on the requests from Ronee Barlow, 601 Cambridge; Freedom Hanson, 508 N Greenfield Ave; Stacy Rusch, 2214 Kayla Dr; Andy Agenten, 3807 Oakmont Trail; Carey Chapman, 1916 Ramona Rd; Scott Kastner, 931 River Hill Dr; Steven Arntz, 1216 Seitz Dr;

and Anthony Hale, 2113 Tallgrass Cir for one-time sewer credits.

**Sponsors:** Public Works

**Attachments:** [BPW 25-02686-Cover Sheet-One-Time Sewer Credits](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the requests from Ronee Barlow, 601 Cambridge; Freedom Hanson, 508 N Greenfield Ave; Stacy Rusch, 2214 Kayla Dr; Andy Agenten, 3807 Oakmont Trail; Carey Chapman, 1916 Ramona Rd; Scott Kastner, 931 River Hill Dr; Steven Arntz, 1216 Seitz Dr; and Anthony Hale, 2113 Tallgrass Cir for one-time sewer credits be approved. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

7. Matter of Report

*Director Damien mentioned that the 2026 Construction Project map was distributed. Good news, starting January 6, we will have security coverage for the South Street Ramp.*

8. Communications and Referrals:

9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).