



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, December 2, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call

The meeting was called to order at 6:00PM.

Present: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

2. Pledge of Allegiance

3. Public Comment

John Thomas, 134 Douglass Avenue, spoke on road conditions.

Lisa Salb, 434 Madison Street, spoke on 2026 Sewer Rates, RDA Real Estate Purchasing Policy, and the Landmarks Commission Ordinance changes.

Annette Kuglitsch, 316 E. Wabash, spoke on the Appointment of Election Officials.

April Adkins, Public Affairs Specialist with the Small Business Administration, spoke.

4. Approval of Minutes

A. [ID#25-02604](#) Approval of Minutes from November 18th meeting

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the minutes from the November 18th meeting. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed.

1. Other Boards and Commissions

A. Parks, Recreation and Forestry Board

A. [ID#25-02558](#) Review and possible action on (recommendation to Common Council) contract between the City of Waukesha and Sound Check Entertainment,

LLC for the execution of GuitarTown Music Festival.

Attachments: [PRF Board GuitarTownMusicFestival 111725](#)

- B. [ID#25-02557](#) Review and possible action on (recommendation to Common Council) the 2026 Sponsorship Agreement between the City of Waukesha Parks, Recreation & Forestry and DICK'S Sporting Goods.

Attachments: [PRF Board Dicks Sporting Goods 2026 Youth Sports](#)

- C. [ID#25-02559](#) Review and possible action on (recommendation to Common Council) proposed contract with Hudsonite Productions for entertainment services at Lowell Park for Independence Day Neighborhood Beer Garden at fireworks display on July 3, 2026.

Attachments: [PRF Board HudsoniteProductions 111725](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

- A. [ID#25-02581](#) Discussion and recommendation on Other Applications

Attachments: [Other Applications 11.24.2025](#)

1. Licenses

- A. [ID#25-02575](#) Discussion and recommendation on Invited Bartenders Applications

Attachments: [Invited Bartenders 11.24.25](#)

D. Human Resources - Ald. Wigderson

- A. [ID#25-02183](#) Request to review and possible action on amendments to HR Policy C1 Holidays

Attachments: [C1 Holidays 2025 revisions](#)

E. Board of Public Works - Alex Damien

- A. [ID#25-02533](#) Review and possible action on the Proposed 2026 Sanitary Sewer Rates.

Sponsors: Public Works

Attachments: [BPW 25-02533-2026 Sanitary Sewer Rates](#)

- B. [ID#25-02534](#) Review and possible action on Change Order No. 1 with J. F. Ahern, Co., for the Clean Water Plant Phase 3 project.

Attachments: [BPW 25-02534-CWP Phase 3 CO1](#)

End of Consent Agenda

5. New Business

- A. [ID#25-02612](#) Waukesha County Overdose Fatality Review Cooperative Agreement

Attachments: [Overdose Fatality Review Cooperative Agreement](#)
[Cover Sheet - Overdose Fatality Review](#)

A motion was made by Ald. Pieper, seconded by Ald. Halvensleben, to approve the Waukesha County Overdose Fatality Review Cooperative Agreement. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

- B. [ID#25-02596](#) Discussion and recommendation for 2026-2027 Election Cycle to approve poll workers and special voting deputy appointments.

Attachments: [2026-2027 Election Cycle Poll Workers and SVD appointments.docx](#)
[2026-2027 Nomination List to Council](#)

A motion was made by Ald. Pieper, seconded by Ald. Manion, to approve the 2026-2027 Election Cycle poll worker and special voting deputy appointments. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Abstain: 1 - Elizabeth Moltzan

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien

- B. Water Utility Commission - Ald. Matthews

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Chrisien

E. Redevelopment Authority Report - Ald. R. Lemke

- A. [ID#25-02386](#) Review and possible action on the Redevelopment Authority Real Estate Purchasing Policy

Attachments: [RDA Real Estate Purchasing Policy Cover Sheet](#)

A motion was made by Ald. Halvensleben, seconded by Ald. R. Lemke, to approve the Redevelopment Authority Real Estate Purchasing Policy and give staff the authority to transfer \$500,000 from the ARPA interest earnings and \$500,000 from the stabilization interest earnings, to a special revenue fund. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Doreen Wigderson, Joe Pieper, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Nay: 3 - Eric Payne, Steve Van Trieste and Dale Matthews

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. Chrisien

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

- A. [ID#25-02207](#) Review and possible action on proposed changes to Sections 28.02, 28.03, 28.05, and 28.06, Landmarks Commission Ordinance.

Attachments: [Plan Commission Cover Sheet - Landmarks Commission Ordinance \(Chapter 28\) Updates](#)
[28.02 Definitions - Clean Version](#)
[28.02 Definitions - Redlined](#)
[28.03 Composition and Terms - Clean Version](#)
[28.03 Composition and Terms - Redlined](#)
[28.05 Powers and Duties - Clean Version](#)
[28.05 Powers and Duties - Redlined](#)
[28.06 Procedures - Clean Version](#)
[28.06 Procedures Redlined](#)
[Landmarks Commission Ordinance updates Ch 28](#)
[28.05 Powers and Duties - Redlined](#)

A motion was made by Ald. Chrisien, seconded by Ald. R. Lemke, to approve proposed changes to Sections 28.02, 28.03, 28.05, and 28.06 of the Landmarks Commission Ordinance. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. P. Wuteska

A. [ID#25-02575](#) Discussion and recommendation on Invited Bartenders Applications

Attachments: [Invited Bartenders 11.24.25](#)

A motion was made by Ald. Wuteska, seconded by Ald. Halvensleben, to approve Invited Bartender Application for William Pierce. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

D. Human Resources Committee Report - Ald. Wigderson

11. Board of Public Works Report - Alex Damien

A. [ID#25-02535](#) Bids Received: Friday, November 14, 2025, at 11:00 a.m.
Phosphorus Removal Chemical: Ferric Chloride or Ferric Sulfate

Alternative

The Board of Public Works recommends that the low bid from Kemira Water Solutions, Inc., for their ferric chloride product Kemira PIX-311 in the amount of \$2,891.00/dry ton delivered, and the ferric alternate product Kemira PIX-312 in the amount of \$2,999.00/dry ton delivered, be awarded.

Sponsors: Public Works

Attachments: [Bid - Ferric-Phosphorus CWP 2025](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the low bid from Kemira Water Solutions, Inc in the amount of \$2,891.00/dry ton delivered for chloride product Kemira PIX-311, and \$2,999.00/dry ton delivered of the ferric alternate product Kemira PIX-312. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

B. [ID#25-02536](#) Bids Received: Friday, November 14, 2025, at 11:00 a.m.
Polymer

The Board of Public Works recommends that the only bid from SNF Polydyne, Inc., for their product Clarifloc CE-1795 in the amount of \$1.83/lb delivered, be awarded.

Sponsors: Public Works

Attachments: [Bid - CWP Polymer 2026](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the only bid from SNF Polydyne, Inc. in the amount of \$1.83/lb delivered for their product Clarifloc CE-1795. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

A. [ID#25-02605](#) Board and committee appointments

Attachments: [Council Letter 12.02.2025.pdf](#)

A motion was made by Ald. Halvensleben, seconded by Ald. Payne, to approve the board and committee appointments for Joseph Piatt and Peter Bartels. The

motion carried by the following vote:

Aye: 15 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

16. Referrals

Ald. Camacho had a referral for Building & Grounds.

17. Closed Session

18. Adjournment

The meeting adjourned at 7:16PM.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).