



City of Waukesha

Meeting Minutes - Draft

Library Human Resources Committee

321 WISCONSIN AVENUE
WAUKESHA, WISCONSIN
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Thursday, November 13, 2025

4:15 PM

Library Board Room

1. Call to Order

Meeting was called to order at 4:16 p.m.

Present 3 - Melissa Baxter, Kevin Guilfoxy, and Martha Ryan

2. Public Comment

3. Approval of Meeting Minutes

[ID#25-02510](#) Review and possible action on the minutes for October 9, 2025 Library Human Resource Committee Meeting

Attachments: [MeetingMinutes09-Oct-2025-06-39-27](#)

A motion was made by Ryan, seconded by Baxter, that the Minutes from the October 9, 2025 meeting be approved. The motion carried unanimously.

4. New Business

[ID#25-02519](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Human Resources Committee will discuss performance evaluation for Library Director's annual evaluation and 2025 Smart Goals.

A motion was made by Ryan, seconded by Baxter, to convene into closed session. The motion carried unanimously.

A motion was made by Ryan, seconded by Baxter, to reconvene into open session. The motion carried unanimously.

5. Adjournment

The meeting adjourned at 4:36 p.m.

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Library Office, 48 hours prior to the meeting at 262-524-3694.