



Meeting Minutes - Draft

Waukesha Water Commission

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Thursday, December 18, 2025

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 5 - Joan Francoeur, Joe Piatt, Dale Matthews, Shawn Reilly, and Peter Bartels

**Absent** 2 - Jeff Fowle, and Gerald Couri

3. Public Comment

4. Approval of Minutes

A. [ID#25-02698](#) Approval of Minutes

**Attachments:** [Meeting Minutes 11-20-25](#)

approved

**Aye:** 4 - Joan Francoeur, Dale Matthews, Shawn Reilly and Peter Bartels

**Absent:** 2 - Jeff Fowle and Gerald Couri

**Abstain:** 1 - Joe Piatt

5. Action Items

A. [ID#25-02699](#) Approve Payments from the General Fund and the Improvement Fund

**Attachments:** [November Voucher List](#)

approved

**Aye:** 5 - Joan Francoeur, Joe Piatt, Dale Matthews, Shawn Reilly and Peter Bartels

**Absent:** 2 - Jeff Fowle and Gerald Couri

B. [ID#25-02700](#) Approve Purchase of Network Hardware for the new Operations Center.

**Attachments:** [Memo to Approve Network Components for the New Operations Center](#)  
[INV1959 For Commission memo](#)

approved

**Aye:** 5 - Joan Francoeur, Joe Piatt, Dale Matthews, Shawn Reilly and Peter Bartels

**Absent:** 2 - Jeff Fowle and Gerald Couri

**C.**     [ID#25-02701](#)   Approve 2026 Blanket Purchase Orders

**Attachments:**   [Blanket PO's](#)

approved

**Aye:** 5 - Joan Francoeur, Joe Piatt, Dale Matthews, Shawn Reilly and Peter Bartels

**Absent:** 2 - Jeff Fowle and Gerald Couri

6. Discussion Items

**A.**     [ID#25-02702](#)   2026 Fees and Charges

**Attachments:**   [2026 Fees SIGNED](#)

7. Information Items

**A.**     [ID#25-02703](#)   Utility Performance Report/Administrative Activities

**Attachments:**   [2025 performance report](#)

**B.**     [ID#25-02704](#)   Financial Report

**Attachments:**   [November 2025 Financials](#)

8. Adjourn