



**City of Waukesha**  
 201 Delafield Street  
 Waukesha, WI 53188  
 Tel: 262.542.3700  
 waukesha-wi.gov

## City of Waukesha Cover Sheet

<b>Committee:</b> Plan Commission	<b>Meeting Date:</b> 4/22/2026
<b>ID Number:</b> PC26-0038	<b>Ordinance/Resolution Number (if applicable):</b> N/A
<b>Department Submitting:</b> Community Development	<b>Submission Date:</b>
<b>Conditional Use Permit - Minor Site Plan &amp; Architectural Review, 330 Wisconsin Avenue, Hebron House – a request to approve plans for exterior improvements to the building, including repairs to the front porch, tuck pointing, new roof and new landscaping in front of the building in the B-2 Central Business District.</b>	

**Issue Before the Council:** Proposal to make exterior improvements to the building at 330 Wisconsin Avenue in the B-2 central business District. Hebron House is looking to move into this property to have office space and provide housing opportunities. As part of the project, they will be making exterior improvements to the building including repairs to the front porch, new roof, repaving the back parking lot and adding landscaping in front of the building.

**Options & Alternatives:** The Plan Commission could approve the application with or without conditions, or deny it. If the Plan Commission denies the application the building improvements will not be able to take place at 330 Wisconsin Avenue.

**Additional Details:** Hebron House is looking to move into the property at 330 Wisconsin Avenue to have office space and provide residential facilities near downtown. The plans show offices and conference rooms in the front 50% of the first floor, with residential uses in the rear 50% of the first floor and the entire second floor. The plans will include improvements to provide apartments in the rear of the first floor and the residential uses for the entire second floor. Other improvements on the exterior include repairing the concrete steps to the front porch, tuckpointing, a new roof, soffits, fascia gutters and downspouts, repaving of the rear driveway and new landscaping in front of the building.

**What is the Strategic Plan Priority this item relates to:**

**People-Centered Development**



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**What impact will this item have on the Strategic Plan Priority?**

This proposal will allow Hebron House to provide additional housing services in the City while improving the street presence of a downtown property.

**Financial Remarks:** No direct financial impact to the City.

**Executive Recommendation:** Staff recommends approval of the Minor Site Plan and Architectural Review to allow exterior improvements to the property at 330 Wisconsin Avenue.

**Recommended Motion:** "I move to approve the Minor Site Plan and Architectural Review to allow exterior improvements to the building at 330 Wisconsin Ave in the B-2 Central Business District."

**Reviewed By:**

<b>Reviewer #1 Name &amp; Title</b>	<b>Reviewer Signature</b>
<b>Reviewer #1 Name &amp; Title</b>	<b>Reviewer Signature</b>
<b>City Administrator</b>	<b>Reviewer Signature</b>