



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Landmarks Commission

Wednesday, August 6, 2025

6:00 PM

Council Chambers, Floor City Hall

I. Call to Order

II. Roll Call

Present 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza, and Andrea Dorantes

Absent 1 - Mike Chrisien

III. Public Comment

IV. Election of a new Chair and Vice Chair

[ID#25-01815](#) Possible Election of new Chair and Vice Chair

A motion was made by Member Marty Larson, seconded by Member Matt Retzak, to elect Carmen De La Paz to be the Chair of the Landmarks Commission. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

V. Approval of Minutes

[ID#25-01720](#) Minutes of July 9, 2025

A motion was made by Member Linda Gourdoux, seconded by Member Carmen De La Paz, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

VI. Landmarks Commission Paint and Repair Grant Funds

[ID#25-01817](#) Report on Paint and Repair Grant Funds

Staff provided an update on the Paint and Repair Grant Funds.

VII. Old Business

[ID#25-00981](#) Landmarks Commission Paint and Repair Grant for 305 McCall St. Review a request for a grant for previously approved roof repair work (McCall Street Historic District).

A motion was made by Member Carmen De La Paz, seconded by Member Matt Retzak, to approve a grant in the amount of \$1,200.00. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

VIII. New Business

[ID#25-01723](#) Landmarks Commission Certificate of Appropriateness for 325 E. Newhall Ave. Review a request to repair damaged soffit and replace a damaged storm window (Caples Park Historic District).

A motion was made by Member Matt Retzak, seconded by Member Linda Gourdoux, to approve this item. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

[ID#25-01721](#) Landmarks Commission Certificate of Appropriateness for 211 W. Laflin Ave. Review a request to replace the roof and add solar panels (Laflin Ave. Historic District).

A motion was made by Member Linda Gourdoux, seconded by Member Carmen De La Paz, that this item be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

[ID#25-01722](#) Landmarks Commission Paint & Repair Grant for 211 W. Laflin Avenue

A motion was made by Member Marty Larson, seconded by Member Matt Retzak, to approve a grant in the amount of \$1,477.00. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

[ID#25-01724](#) Landmarks Commission Certificate of Appropriateness for 215 W. Laflin Ave. Review a request to replace the garage roof and add solar panels to the garage (Laflin Avenue Historic District).

A motion was made by Member Marty Larson, seconded by Member Matt Retzak, that this item be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

[ID#25-01725](#) Landmarks Commission Paint & Repair Grant for 215 W. Laflin Avenue

A motion was made by Member Andrea Dorantes, seconded by Member Carmen De La Paz, to approve a Paint and Repair Grant in the amount of \$420.00. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Marty Larson, Carmen De La Paz, Linda Gourdoux, Tony Lanza and Andrea Dorantes

Absent: 1 - Mike Chrisien

IX. Alderman's Report

X. Springs Report

XI. Communications and Publications

XII. Adjournment