



City of Waukesha

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Meeting Minutes - Draft

Library Human Resources Committee

Thursday, October 9, 2025

4:15 PM

Library Board Room

1. Call to Order

Meeting was called to order at 4:13 p.m.

Present 3 - Melissa Baxter, Kevin Guilfoxy, and Martha Ryan

2. Public Comment

3. Approval of Meeting Minutes

[ID#25-02250](#) Review and possible action on Library Human Resources Committee Meeting on August 14, 2025.

Attachments: [MeetingMinutes14-Aug-2025-09-40-38](#)

A motion was made by Ryan, seconded by Baxter, that the Minutes from the August 14, 2025 meeting be approved. The motion carried unanimously.

4. New Business

[ID#25-02259](#) Review and possible action on 2025 Library Director Evaluation

Attachments: [2025 Library Director Evaluation](#)

A motion was made by Ryan, seconded by Baxter, that the 2025 Library Director Evaluation be approved with changes. The motion carried unanimously.

5. Adjournment

The meeting adjourned at 4:21 p.m.

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Library Office, 48 hours prior to the meeting at 262-524-3694.