

Naming Conventions for Plan Commission Files/Submissions

Digital files submitted for Plan Commission will need to be labeled with one of the naming conventions below. For example, if the applicant is submitting a plan for landscaping on a project, ***please label the PDF as Landscape Plan followed by the business name, address and date (month and year)*** Files that do not have names or only include PDF numbers will be returned to the applicant to rename.

Community Development

Elevations and Architectural Plans– **Project Name, address**

Site Plans

Landscape Plans

Plan Commission Application

Renderings

Certified Survey Map– CSM

Lighting and Photometrics

Signs

PUD

Easements

Rezoning

Preliminary Plat

Final Plat

Engineering & Other Departments

Site Engineering and grading

Stormwater Management Plan

Traffic Study

Erosion Control

Wetland Delineation

Utility Plans

Flood Plain

Maintenance Agreements

Development Review Checklist

Example: **Site Plans– City of Waukesha City Hall Project, 201 Delafield Street, July 12, 2023**

THIRD PARTY ENGINEERING REVIEW DEPOSIT

Deposits for third party Engineering Review must be included at the time of application.

Please follow the schedule below:

Engineering Review Deposit Schedule	
<i>Project Type</i>	<i>Deposit Amount</i>
1 or 2 Family Residential CSM	\$750
All Other CSMs	\$2,500
Preliminary SPAR	\$5,000
Final SPAR	\$5,000
Preliminary Plat	\$7,500
Final Plat	\$7,500

The deposit is a separate payment from the required application fees. Two payments will be required with the application. **The Engineering Review Deposit must be in the form of a check made out to the City of Waukesha.**

City of Waukesha Application for Development Review

TYPE OF APPLICATION & FEES (CHECK ALL THAT APPLY) Please note that each application type has different submittal requirements. Detailed submittal checklists can be found in Appendix A of the Development Handbook.

FEES

☐ Plan Commission Consultation/Conceptual Review **\$390**

☐ Traffic Impact Analysis

☐ Commercial, Industrial, Institutional, and Other Non-Residential **\$480**

☐ Residential Subdivision or Multi-Family **\$480**

☐ Resubmittal (3rd and all subsequent submittals) **\$480**

ONE OF THE THREE FOLLOWING ITEMS IS REQUIRED FOR SITE PLAN & ARCHITECTURAL REVIEWS (*):

* ☐ Preliminary Site Plan & Architectural Review

Engineering Review Deposit \$5,000 + _____

☐ Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre **\$2,240**

☐ Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres **\$2,460**

☐ Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between 10.01 and 25 acres **\$2,680**

☐ Level 4: Buildings/additions over 100,001 sq.ft. or sites greater than 25.01 acres **\$2,900**

☐ Resubmittal Fees (after 2 permitted reviews) **\$750**

* ☐ Final Site Plan & Architectural Review

Engineering Review Deposit \$5,000 + _____

☐ Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre **\$1,360**

☐ Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres **\$1,480**

☐ Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between 10.01 and 25 acres **\$1,700**

☐ Level 4: Buildings/additions over 100,001 sq.ft. or sites greater than 25.01 acres **\$2,020**

☐ Resubmittal Fees (3rd and all subsequent submittals) **\$750**

* ☒ Minor Site Plan & Architectural Review (total site disturbance UNDER 3,000 total square feet)

\$420.00

☐ Projects that do not require site development plans **\$420**

☐ Resubmittal Fees (3rd and all subsequent submittals) **\$420**

☐ Certified Survey Map (CSM)

Engineering Review Deposit \$750 or \$2,500 (see schedule) + _____

☐ 1-3 Lots **\$690**

☐ 4 lots or more **\$750**

☐ Resubmittal (3rd and all subsequent submittals) **\$180**

☐ Extra-territorial CSM **\$450**

☐ Preliminary Subdivision Plat

Engineering Review Deposit \$7,500 + _____

☐ Up to 12 lots **\$1,335**

☐ 13 to 32 lots **\$1,530**

☐ 36 lots or more **\$1,750**

☐ Resubmittal (3rd and all subsequent submittals) **\$695**

☐ Final Subdivision Plat (Final Site Plan Review is also required.)

Engineering Review Deposit \$7,500 + _____

☐ Up to 12 lots **\$750**

☐ 13 to 32 lots **\$995**

☐ 36 lots or more **\$1,215**

☐ Resubmittal (3rd and all subsequent submittals) **\$695**

☐ Extra-territorial Plat **\$930**

☐ Rezoning and/or Land Use Plan Amendment

☐ Rezoning **\$745**

☐ Land Use Plan Amendment: **\$705**

☐ Conditional Use Permit

☐ Conditional Use Permit with no site plan changes **\$530**

☐ Conditional Use Permit with site plan changes **\$570** plus applicable preliminary and final site plan fees above

☐ Planned Unit Development or Developer's Agreement (Site Plan Review is also required)

☐ New Planned Unit Development or Developer's Agreement **\$2,000**

☐ Planned Unit Development or Developer's Agreement Amendment **\$960**

☐ Annexation **NO CHARGE**

☐ House/Building Move **\$150**

☐ Street or Alley Vacations **\$465**

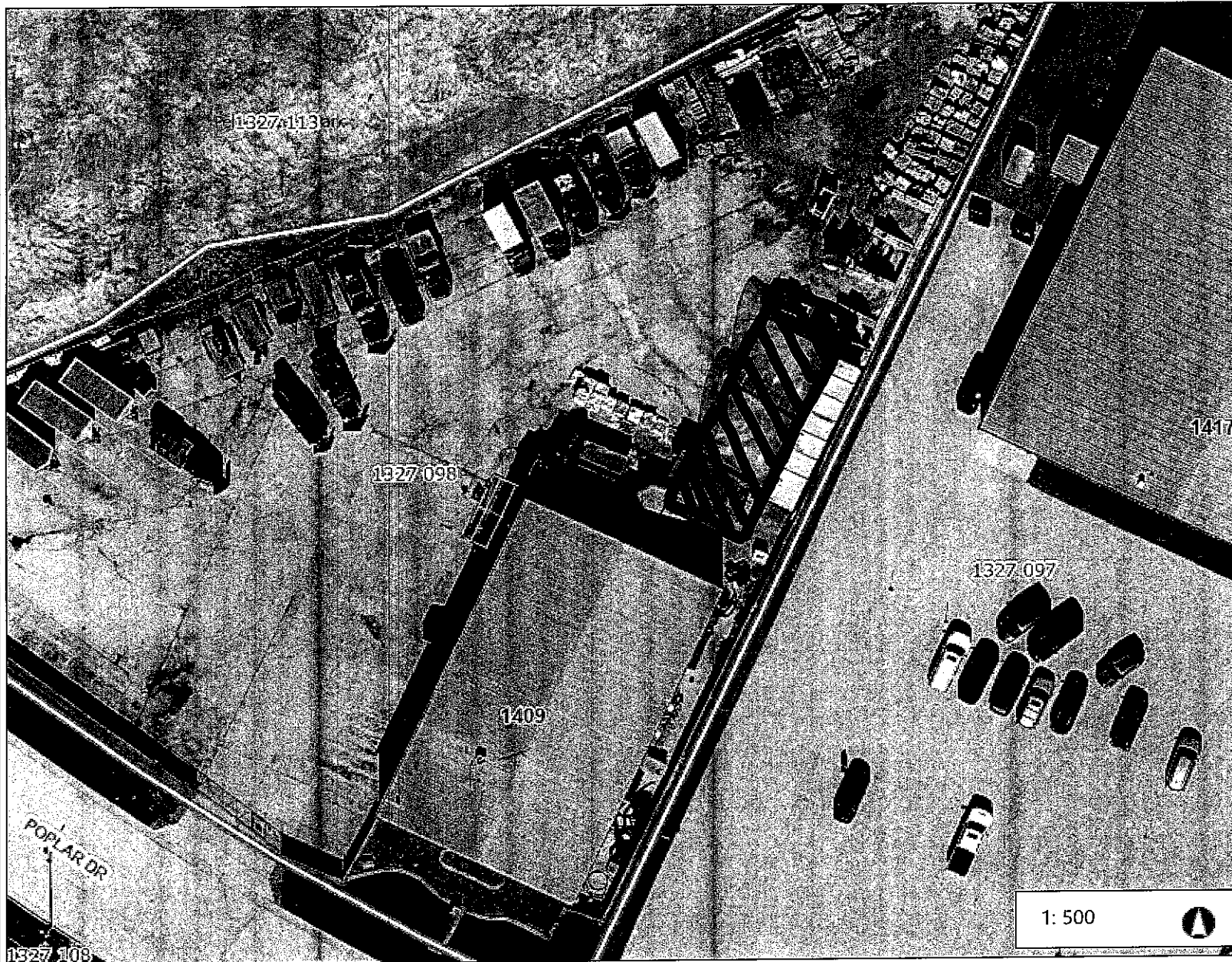
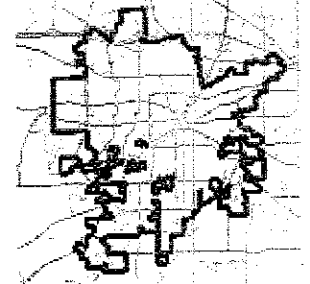
TOTAL APPLICATION FEES:

Engineering Review Deposit Total = _____

Application Fee Total =



City of Waukesha Property Map



Legend

- Address Labels
- Parcels
- Taxkey Labels
- City Limits
- Railroads
- Water Bodies
- Landmarks
 - Cemetery
 - County
 - Municipal
 - Hospital
 - Parks
 - School
 - State/Federal

1: 500



0.0 0 0.01 0.0 Miles

Print Date: 5/1/2025
City of Waukesha GIS

This map is a user generated static output from an Internet mapping site and is for reference only. The data found on this site is considered to be correct, but should not be used for engineering or survey applications without verifying the information from officially recorded sources.

Notes:

PROPERTY SURVEY

PROPERTY DESCRIPTION: (Per Document No: 3632135)

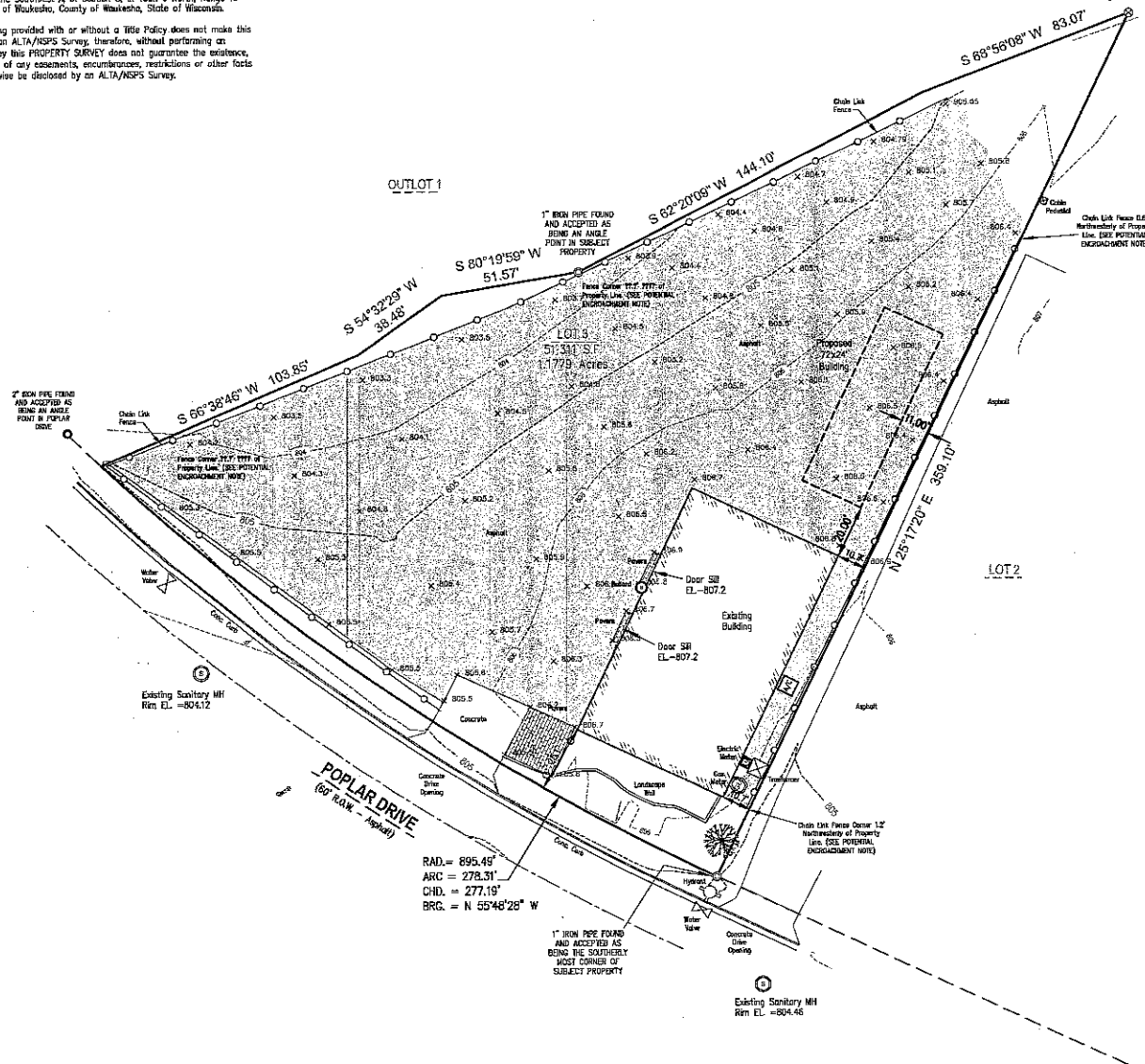
PROPERTY DESCRIPTION: (Per Document No: 3632139)
 Lot 3, in Pebble Creek Industrial Park, being a Subdivision of part of the Northwest $\frac{1}{4}$ and Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and the Northeast $\frac{1}{4}$ and Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 8, in Town 6 North, Range 19 East, in the City of Waukesha, County of Waukesha, State of Wisconsin.

TITLE POLICY: Being provided with or without a Title Policy does not make this Property Survey an ALTA/NSPS Survey; therefore, without performing an ALTA/NSPS Survey this PROPERTY SURVEY does not guarantee the existence, size and location of any easements, encumbrances, restrictions or other facts that could otherwise be disclosed by an ALTA/NSPS Survey.

3/4 ROD FOUND
AND ACCEPTED
AS BEING THE
NORTHERLY
MOST CORNER
OF SUBJECT
PROPERTY



Decimal to Inches	Inches to Decimal
0.1" = 1/8"	1" = 0.08
0.2" = 1/4"	2" = 0.16
0.3" = 3/8"	3" = 0.25
0.4" = 1/2"	4" = 0.33
0.5" = 5/8"	5" = 0.41
0.6" = 3/4"	6" = 0.50
0.7" = 7/8"	7" = 0.58
0.8" = 4/5"	8" = 0.66
0.9" = 9/10"	9" = 0.75
1.0" = 12"	10" = 0.83
	11" = 0.91
	12" = 1.00



Map Dated: July 10, 2025

Mead & Hunt

6737 W. Washington Street
Suite 3500, West Allis, WI 53214
(414) 755-1110
www.moodhunt.com

CLIENT:
Central Services
1409 Poplar Drive
Waukesha WI, 53186

SURVEY DATA:
Tax Key No.: WAKC132709B
Address: 1409 Poplar Drive
Project No.: 4669140-252165.01

LEGEND

- (M) - Measured Data
(Field Measurement)
- (R) - Recorded Data
(Notes & Route Descriptions)
- (P) - Plotted Data
(Subdivision Data)
- (C) - Corrupted Data
- (CSM) - CSM Data
(Certified Survey Map)
- (D.O.T.) - D.O.T. Data
(Department of Transportation)

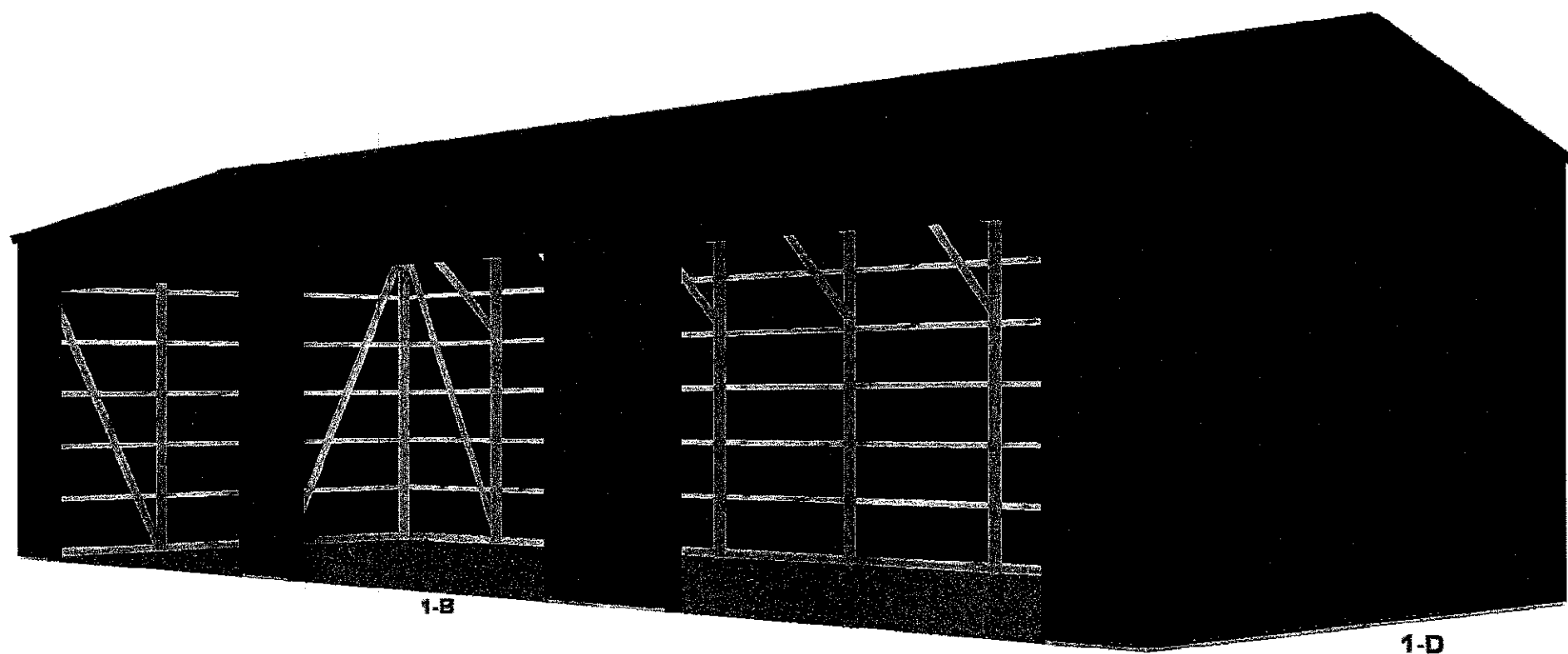
Statistical Evaluation: Again, at the time this survey was performed, the surveyor visually inspected the subject property and at his discretion has measured and has now shown on the face of this map certain features that appear to be on, near, or along a property line and is shown in reference to a property line that has been established by a survey of record. The surveyor has not guaranteed that the location and is shown herein to the nearest 0.1 of a foot, and does not, nor will not guarantee on measurement greater than 0.1 of a foot is REGARD to the location of said feature or features. These measurements may vary from the actual measurements made by the surveyor, due to the nature of the data and the physical condition of respective feature. Therefore, it is possible that certain measurements may exceed tolerances greater than 0.1 of a foot for reasons mentioned. This includes any statements regarding tolerances for the location of any feature shown on this map.

LEGAL NOTICE: UNAUTHORIZED REVISIONS, MODIFICATIONS, ALTERATIONS, AND OR MAKING CHANGES OF ANY KIND AND THEN USE AND OR DISTRIBUTE THIS MAP, MEAD & HUNT'S NAME, OR THE SURVEYOR'S NAME NAMED ON THIS MAP WITHOUT CONSENT MAY BE A FEDERAL OFFENSE IN VIOLATION OF COPYRIGHT AND OR PLAGIARISM LAWS WHICH MAY RESULT IN LEGAL ACTION.



I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE-DESCRIBED PROPERTY AND IN MY PROFESSIONAL OPINION THIS MAP IS A TRUE REPRESENTATION THEREOF AS IS MADE IN ACCORDANCE WITH THE RECORDS OF THE REGISTER OF DEEDS AND AS NEARLY AS PRACTICAL, THIS SURVEY COMPLIES WITH WISCONSIN ADMINISTRATIVE CODE AC-7 EXCEPT FOR THOSE ITEMS NOTED, IF ANY, AND IS BOUND BY WISCONSIN STATE STATUTE 883.37 (BUT DEFINED STATUTE OF LIMITATIONS IN REGARD TO SURVEYS).

Field Mark Collected June 25, 2021





Date: 04/21/2025 - 3:42 PM

Design Name: Post Frame Design

Design ID: 326157728958

Estimated price: \$24,200.00

*Today's estimated price, future pricing may go up or down. Tax, labor, and delivery not included.

MENARDS
Design & Buy™
 POST FRAME

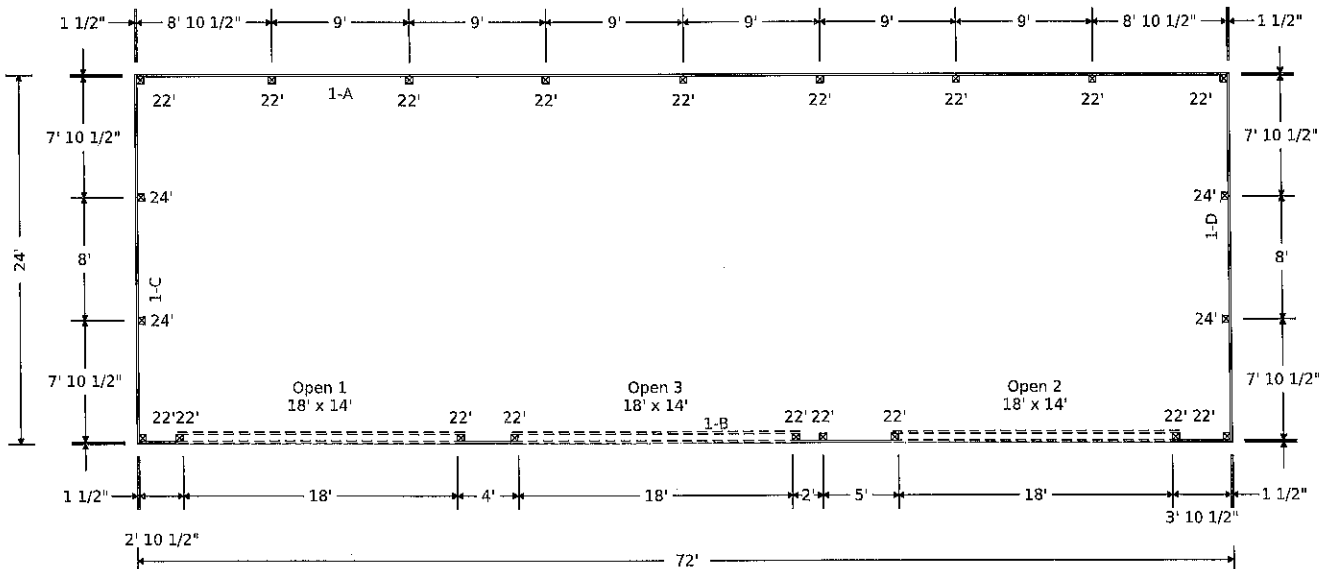
How to recall and purchase a saved design at home**OR**

1. On Menards.com, enter "Design & Buy" in the search bar
2. Select the Buildings Designer
3. Recall your design by entering Design ID: 326157728958
4. Follow the on-screen purchasing instructions

How to purchase at the store

1. Enter Design ID: 326157728958 at the Design-It Center Kiosk in the Building Materials Department
2. Follow the on-screen purchasing instructions.

FLOOR PLAN



For other design systems search "Design & Buy" on Menards.com

Page 1 of 7

Midwest Manufacturing						Truss: P2435 JobName: PF STOCK Date: 02/16/17 12:22:48 Page: 1 of 1			
SPAN	PITCH	QTY	OHL	OHR	CANT L	CANT R	PLYS	SPACING	WGT.PLY
24-0-0	4/12	1	0-0-0	0-0-0	0-0-0	0-0-0	1	96 in	107 lbs

All plates shown to be Eagle 20 unless otherwise noted.

Loading (psf)	General	CSI	Deflection	L/	(loc)	Allowed
TCLL: TABLE	Bldg Code: IBC 2015/	TC: 0.78 (4-5)	Vert TL: 0.43 in	L/643	7	L/120
TCDL: 4(mike)	TPI 1-2014	BC: 0.72 (5-6)	Vert BL: 0.33 in	L/835	7	L/180
BCLL: 0	Rep Mfr Increase No	Web: 0.92 (3-6)	Horz TL: 0.13 in		5	
BCDL: 5	Lumber D.O.L.: 115 %					

Reaction	JT	Brig Combo	Brig Width	Red Brig Width	Max React	Max Grav Uplift	Max Wind Uplift	Max Uplift	Max Horiz
1	1	5.5 in	4.78 in	3,767 lbs		-358 lbs	-358 lbs	3 lbs	
5	1	5.5 in	4.78 in	3,767 lbs		-358 lbs	-358 lbs		

THIS TRUSS ANALYZED FOR THE FOLLOWING LOADING CONDITIONS:						
GSL (PSF)	TCLL (PSF)	TCDL (PSF)	BCDL (PSF)	TOTAL (PSF)	(MAX) O.C. Spacing	B.C. Purlin Spacing
40	24	4	5	33	9'-0"	Sheathed or Purlins at 10'-0", Purlin design by Others.
50	30	4	5	39	8'-0"	Sheathed or Purlins at 10'-0", Purlin design by Others.
70	40	4	5	49	6'-0"	Sheathed or Purlins at 10'-0", Purlin design by Others.

Material

TC: SPF 2100/1.8 2 x 6

BC: SPF 2100/1.8 2 x 6

Web: SPF Stud 2 x 4

Bracing

TC: Purlins at 24" OC, Purlin design by Others.

BC: Purlins at 120" OC, Purlin design by Others.

Loads

1) This truss has been designed for the effects of balanced and unbalanced snow loads for hips/gables in accordance with ASCE7 - 10 with the following user defined input: TABLE psf ground snow load, Terrain Category C, Exposure Category Fully Exposed (Ce = 0.9), Risk Category I (I = 0.80), Thermal Condition Unheated (Ct = 1.2), DCL = 1.15. Unventilated. Unobstructed slippery surface. If the roof configuration differs from hip/gable, Building Designer shall verify snow loads.

2) This truss has been designed for the effects of wind loads in accordance with ASCE7 - 10 with the following user defined input: 105 mph (Factored), Exposure C, Enclosed, Gable/Hip, Risk Category I, h = 15 ft, Not End Zone Truss, Both end webs considered. DOL = 1.60

3) Minimum storage attic loading has not been applied in accordance with IBC 1607.1

4) In accordance with IBC 1607.1, minimum BCLL's do not apply.

5) This truss is designed as an agricultural truss which for the purposes of this program is defined as a structure that represents a low hazard to people and property. See BCSI-10 for installation and temporary bracing.

Member Forces														
Table indicates: Member ID, max CSI, max axial force, (max compr. force if different from max axial force). Only forces greater than 300lbs are shown in this table.														
TC	1-2	0.777	-8,349 lbs	2-3	0.655	-7,217 lbs	3-4	0.655	-7,217 lbs	4-5	0.777	-8,349 lbs		
BC	3-6	0.722	7,665 lbs	(-694 lbs)	6-8	0.462	5,539 lbs	(-353 lbs)	8-9	0.722	7,665 lbs	(-694 lbs)		
Web	1-8	0.540	-1,906 lbs	3-9	0.921	2,140 lbs	(-61 lbs)	3-6	0.921	2,140 lbs	(-61 lbs)	4-6	0.540	-1,906 lbs

JSI
1 = 0.94, 2 = 0.72, 3 = 0.85, 4 = 0.72, 5 = 0.94, 6 = 0.95, 7 = 0.91, and 8 = 0.95

Notes

- 1) Unless noted otherwise, do not cut or alter any truss member or plate without prior approval from a Professional Engineer.
- 2) When this truss has been chosen for quality assurance inspection, the Double Polygon Method per TPI 1-2007/Chapter 3 shall be used.
- 3) The fabrication tolerance for this roof truss is 0" (Cq = 1.00).
- 4) Building Designer shall verify self weight of the truss and other dead load materials do not exceed TCDL 4 psf
- 5) Building Designer shall verify self weight of the truss and other dead load materials do not exceed BCDL 5 psf.
- 6) Design assumes minimum 2x (vertical orientation, visually graded) purlins attached to the TC at purlin spacing shown with at least 2-10d nails.
- 7) Creep has been considered in the analysis of this truss.
- 8) Listed wind uplift reactions based on MWFRS Only loading.

ALL PERSONS FABRICATING, HANDLING, ERECTING OR INSTALLING ANY TRUSS BASED UPON THIS TRUSS DESIGN DRAWING ARE INSTRUCTED TO REFER TO ALL OF THE INSTRUCTIONS, LIMITATIONS AND QUALIFICATIONS SET FORTH IN THE EAGLE METAL PRODUCT'S DESIGN NOTES ISSUED WITH THIS DESIGN AND AVAILABLE FROM EAGLE UPON REQUEST. DESIGN VALID ONLY WHEN EAGLE METAL CONNECTORS ARE USED.	TrueBuild® Software v5.5.2.253 Eagle Metal Products Dallas, TX 75234
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MIDWEST 17606 212TH st. Bloomsfield, IA 52537 PH: 641 664 3499						Truss: p24e JobName: new pf ends Date: 10/22/16 13:21:41 Page: 1 of 1			
SPAN 24-0-0	PITCH 4/12	QTY 1	OHL 0-0-0	OHR 0-0-0	CANT L 0-0-0	CANT R 0-0-0	PLYS 1	SPACING 48 in	WGT/PLY 113 lbs

All plates shown to be Eagle 20 unless otherwise noted.

Loading (psf)	General	CSI Summary	Deflection	L/	(loc)	Allowed
TC LL: 30	Bldg Code: IBC 2015	TC: 0.53 (4-5)	Vert TL: 0.01 in	1/999	(5-6)	1/240
Snow (PsFg): 28/50	TPI 1-2007	BC: 0.14 (6-8)	Vert LL: 0 in	1/999	5	1/360
TC DL: 4	Rep Mfr Increase: No	Web: 0.26 (4-6)	Horz TL: 0 in			
BC LL: 0	Lumber D.O.L.: 115 %					
BC DL: 5						

Reaction Summary								
Brg Combo	Brg Width	Rqd Brg Width	Max React	Max Grav Uplift	Max MWFRS Uplift	Max C&C Uplift	Max Uplift	Max Horiz
1	288 in	N/A	1,187 lbs	-	-338 lbs	-423 lbs	-423 lbs	-
1	288 in	N/A	200 lbs	-	-	-	-	-
1	288 in	N/A	1,187 lbs	-	-338 lbs	-423 lbs	-423 lbs	-
1	288 in	N/A	216 lbs	-423 lbs	-	-	-423 lbs	679 lbs
1	288 in	N/A	216 lbs	-423 lbs	-	-	-423 lbs	679 lbs
1	288 in	N/A	1,199 lbs	-	-433 lbs	-541 lbs	-541 lbs	1,011 lbs
1	288 in	N/A	1,199 lbs	-	-433 lbs	-541 lbs	-541 lbs	1,011 lbs

Material Summary		Bracing Summary	
TC	SPF #2 2 x 6	TC Bracing	Purlins at 24" OC, Purlin design by Others.
BC	SPF #2 2 x 8	BC Bracing	Sheathed or Purlins at 10-0-0, Purlin design by Others.
Webs	SPF Stud 2 x 4		
2-4	SPF #2 2 x 4		

except:

Loads Summary				
1) This truss has been designed for the effects of balanced and unbalanced snow loads for hip/gables in accordance with ASCE7 - 10 with the following user defined input: 50 psf ground snow load, Terrain Category C, Exposure Category Partially Exposed (Ce = 1.0), Risk Category I (I = 0.80), Thermal Condition All Others (Ct = 1.0), DCL = 1.15. If the roof configuration differs from hip/gable, Building Designer shall verify snow loads.				
2) This truss has been designed for the effects of wind loads in accordance with ASCE7 - 10 with the following user defined input: 105 mph (Factored), Exposure C, Enclosed, Gable/Hip, Risk Category I, h-B-L=20 ft, End Zone Truss, Both end webs considered. DCL = 1.60				
3) Minimum storage attic loading has been applied in accordance with IBC 1607.1				

Member Forces Summary					
TC	1-2	0.330	800 lbs	(616 lbs)	2-3
BC <td>3-4 <td>0.262 <td>-1,063 lbs <td>4-6 <td>0.262</td> </td></td></td></td>	3-4 <td>0.262 <td>-1,063 lbs <td>4-6 <td>0.262</td> </td></td></td>	0.262 <td>-1,063 lbs <td>4-6 <td>0.262</td> </td></td>	-1,063 lbs <td>4-6 <td>0.262</td> </td>	4-6 <td>0.262</td>	0.262
Webs <td>3-4 <td>0.262 <td>-1,063 lbs <td>4-6 <td>0.262</td> </td></td></td></td>	3-4 <td>0.262 <td>-1,063 lbs <td>4-6 <td>0.262</td> </td></td></td>	0.262 <td>-1,063 lbs <td>4-6 <td>0.262</td> </td></td>	-1,063 lbs <td>4-6 <td>0.262</td> </td>	4-6 <td>0.262</td>	0.262

Notes:

- 1) Unless noted otherwise, do not cut or alter any truss member or plate without prior approval from a Professional Engineer.
- 2) When this truss has been chosen for quality assurance inspection, the Effective Tooth Count Method per TPI 1-2002/A3.4 shall be used.
- 3) Building Designer shall verify self weight of the truss and other dead load materials do not exceed TC DL 4 psf.
- 4) Building Designer shall verify self weight of the truss and other dead load materials do not exceed BC DL 5 psf.
- 5) Design assumes minimum #2 (flat orientation, visually graded) purlins attached to the top of the TC at purlin spacing shown with at least 2-100 nuts.
- 6) Brace bottom chord with approved sheathing or purlins per Bracing Summary.
- 7) Creep has been considered in the analysis of this truss.
- 8) Due to negative reactions in gravity load cases, special connections to the bearing surface at joints 5, 1 may need to be considered.
- 9) Listed wind uplift reactions based on MWFRS & C&C loading.

ALL PERSONS FABRICATING, HANDLING, ERECTING OR INSTALLING ANY TRUSS BASED UPON THIS TRUSS DESIGN DRAWING ARE INSTRUCTED TO REFER TO ALL OF THE INSTRUCTIONS, LIMITATIONS AND QUALIFICATIONS SET FORTH IN THE EAGLE METAL PRODUCTS DESIGN NOTES ISSUED WITH THIS DESIGN AND AVAILABLE FROM EAGLE UPON REQUEST. DESIGN VALID ONLY WHEN EAGLE METAL CONNECTORS ARE USED.	TrueBuild® Software v5.5.2.220 Eagle Metal Products Dallas, TX 75234
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