



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, July 17, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Eric E. Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

Absent 1 - Kevin Reilly

2. Public Comment

No public comment.

3. Approval of Minutes

A. [ID#25-01670](#) Approve Minutes of June 19, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 06-19-25-Final](#)

A motion was made that the Minutes of June 19, 2025, be approved. The motion was approved by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

Absent: 1 - Kevin Reilly

4. Bids Received:

A. [ID#25-00894](#) Bids Received: Friday, May 16, 2025, at 11:00 a.m. Les Paul Performance Center Improvements - Rebid

Sponsors: Public Works

Attachments: [Les Paul Performance Center Improvements - Rebid - BT](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to approve rejecting the bids for the Les Paul Performance Center Improvements - Rebid project. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

Absent: 1 - Kevin Reilly

B. [ID#25-01672](#) Bids Received: Friday, June 27, 2025, at 11:00 a.m. Minaka Park Resilient Surface Installation

The Board of Public Works recommends that the low bid from Bluemel's for the 2 color alternate in the amount of \$92,450.00, be awarded.

Sponsors: Public Works

Attachments: [Minaka Park Resilient Surface Installation - BT](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Bluemel's for the Minaka Park Resilient Surface Installation 2 Color Alternate (solid/uniform color) be recommended for approval. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- C. [ID#25-01673](#) Bids Received: Friday, July 11, 2025, at 11:00 a.m.
South Street Parking Ramp Structural Repairs, 241 South Street

Sponsors: Public Works

Attachments: [South Street Parking Ramp Structural Repairs - BT](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to approve rejecting the bids for the South Street Parking Ramp Structural Repairs, 241 South Street project. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

5. Discussion and Recommendation to Council Regarding:

- A. [ID#25-01678](#) Review and act on Contract Change Order No. 1 with LaLonde Contractors, Inc., for the E. Broadway and N. Hartwell Avenue Traffic Signal Improvements Project

Sponsors: Public Works

Attachments: [BPW 25-01678-Cover Sheet-Change Order LaLonde-Broadway and Hartwell](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with LaLonde Contractors, Inc., for the E. Broadway and N. Hartwell Avenue Traffic Signal Improvements Project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- B. [ID#25-01680](#) Review and possible action on Contract Change Order No. 1 with Advance Construction, Inc., for the Ruben Drive Force Main Upgrades Project.

Sponsors: Public Works

Attachments: [BPW 25-01680-Cover Sheet-Change Order Advance-Ruben Force Main](#)

Chris Langemak, P.E., presented this item.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the

Contract Change Order No. 1 with Advance Construction, Inc., for the Ruben Drive Force Main Upgrades Project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- C.** [ID#25-01681](#) Review and possible action on Contract Change Order No. 2 with Sabel Mechanical LLC, for the River's Crossing Pump Station and Golf Road Pump Station Improvements Project.

Sponsors: Public Works

Attachments: [BPW 25-01681-Cover Sheet-Change Order Sabel-River's Crossing & Golf Rd Pump Stations](#)

Chris Langemak, P.E., presented this item.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 2 with Sabel Mechanical LLC, for the River's Crossing Pump Station and Golf Road Pump Station Improvements Project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

6. Approval of Payments

- A.** [ID#25-01671](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 7-17-25](#)

A motion was made by Chairperson Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

7. Matter of Report

8. Communications and Referrals:

- A.** [ID#25-01689](#) Official Notices: Bids to Close of Friday, August 1, 2025, at 11:00 a.m.
Badger Drive Bus Wash Replacement-Rebid
Municipal Garage HVAC Replacement

Sponsors: Public Works

Attachments: [Official Notice 2025 Badger Drive Bus Wash Replacement-REBID](#)
[Official Notice 2025 Municipal Garage HVAC Replacement](#)

Director Damien reported that the official notices are out for City Garage HVAC Replacement and Bus Wash Replacement projects.

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).