



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Ordinance & Licensing Committee	Meeting Date: 11/10/2025
ID Number: ID#25-02501	Ordinance/Resolution Number (if applicable): 2025-14
Name of Submitter: Clerk's Office	Target Next Board/Council Meeting Date: 11/18/2025
Agenda Item Title: Discussion and possible action on amendments to Section 1.03 of the Waukesha Municipal Code, regarding the locations of polling places	

Issue Before the Board/Council: Proposed amendments to Ordinance 1.03, regarding locations of polling places.
Options & Alternatives: N/A
Additional Details: Please see the attached memo from the Clerk's Office.



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What is the Strategic Plan Priority this item relates to:

This proposal relates to the Strategic Plan's priorities of Financial Stability and Service in Excellence.

What impact will this item have on the Strategic Plan Priority?

Due to use of Badger Books, the number of poll workers needed to run elections are nearly cut in half. The amount of staff time needed from various departments for the preparation of supplies and the drop-off and pick-up of equipment would decrease, as there would be fewer physical locations to tend to. By moving to mostly City owned buildings, there would be fewer polling places requiring payment to utilize on election Day. The approval of this proposal would significantly reduce election-related costs for the city.

When it comes to Service in Excellence, the utilization of Badger Books allows voters to have a faster and smoother experience on election day. By condensing into fewer locations, poll workers and city staff alike can be more attentive to residents on election day. Whether it be a replenishment on supplies or questions that need to be answered, both can be attended to more quickly with less locations.

*Please see the attached memo from the Clerk's Office for more details.

Financial Remarks:

See above statement and attached memo from the Clerk's Office.

Suggested Motion:

I move to approve the proposed amendments to Ordinance 1.03, regarding the locations of Polling Places.

Reviewed By:

Finance Director	Date Reviewed
City Attorney	Date Reviewed
City Administrator	Date Reviewed