



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, May 5, 2026

6:00 PM

Council Chambers, City Hall

1. Roll Call

The meeting was called to order at 6:00PM.

Present: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

2. Pledge of Allegiance

3. Public Comment

Lisa Salb, 434 Madison Street, spoke.

4. Presentations

A. [ID#26-03566](#) Presentation of the graduates of the 2026 Leading Waukesha Class

City Administrator Anthony Brown presented this item.

B. [ID#26-03517](#) Presentation of the 2026 Landmarks Commission Awards

Carmen De La Paz presented this item.

C. [ID#26-03522](#) Presentation by Waukesha County Center for Growth Executive Director Therese Thill.

5. Approval of Minutes

A. [ID#26-03520](#) Approval of minutes from April 21st, 2026 meeting

Attachments: [Ccmn Draft 4.21.2026.pdf](#)

A motion was made by Ald. Moltzan, seconded by Ald. Manion, to approve the Minutes from the April 21, 2026 Meeting. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

Consent Agenda

The Consent Agenda was passed by unanimous consent with no items removed.

1. Other Boards and Commissions

2. Plan Commission

- A. [PC26-0042](#) Certified Survey Map - 1625 Coldwater Creek Drive, ProHealth Care – A request to approve a 1 Lot CSM including 18.3954 acres of land located west of Meadowbrook Road and south of Coldwater Creek in the I-1 Institutional District.

Attachments: [City of Waukesha Cover Sheet- CSM, Meadowbrook Road Coldwater Creek Dr PHC](#)
[City Department Review Comments 1625 Coldwater Creek CSM](#)
[Checklist - CSM](#)
[Checklist - A](#)
[Overview Letter](#)
[CSM02 MEADOWBROOK 032726](#)
[CSM02 MEADOWBROOK 032726 MSA Review 4-10-2026](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#26-03417](#) Review and possible action for the use of library impact fees on hand to fund a \$30,965 change order related to the Library HVAC project

Attachments: [Cover Sheet - Library HVAC](#)

B. Building & Grounds Committee - Ald. Moltzan

C. Ordinance & License Committee - Ald. Wuteska

1. Licenses

- A. [ID#26-03486](#) Invited Bartender Applications

Attachments: [Invited Bartender Applications Coversheet 4-27-26](#)

- B. [ID#26-03487](#) Invited Other Applications

Attachments: [Invited Other Applications Coversheet](#)

- C. [ID#26-03489](#) Other Applications

Attachments: [Other Applications Coversheet](#)

- D. [ID#26-03444](#) Discussion and possible recommendation on AB-105 submitted by North Pillar Brewing Company for 2026 Jazz at Cutler Park.

Attachments: [Jazz in the Park 2026](#)

D. Human Resources - Ald. Anderson

- A. [ID#25-02679](#) Review and possible action on adding a ROTH investment option with the City's Mass Mutual deferred compensation plan.

Attachments: [Mass Mutal Deferred Comp ROTH Option](#)

E. Board of Public Works - Alex Damien

- A. [ID#26-03490](#) Review and possible action on Contract Change Order No. 1 with Lee Mechanical, Inc., for the Library HVAC Replacement project.

Sponsors: Public Works

Attachments: [BPW_26-03490-Agenda Cvr-Library HVAC Replacement Change Order 1](#)

End of Consent Agenda

6. New Business

- A. [ID#26-03571](#) Discussion and Possible Action on a Resolution Urging the Governor of Wisconsin and the State Legislature of Wisconsin to Enact a Comprehensive and Sustainable Transportation Funding Solution

Attachments: [Resolution_Transportation Funding_2026-05-05.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Camacho, to approve Resolution Urging the Governor of Wisconsin and the State Legislature of Wisconsin to Enact a Comprehensive and Sustainable Transportation Funding Solution The motion carried by the following vote:

Aye: 11 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Nay: 1 - Steve Van Trieste

Absent: 2 - Jack Wells and Mike Anderson

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Matthews
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien
- E. Redevelopment Authority Report - Ald. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - VACANT
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 8. Plan Commission - Jennifer Andrews

- B. [ID#26-03204](#) Zoning Code Update – Review and possible action on a proposal to replace City Ordinance Chapter 22 Zoning and Chapter 27 Signs and Outdoor Advertising, with a new, fully rewritten zoning ordinance.

Attachments: [Waukesha_PreAdoption_Open House Brochure 03-02-2026](#)

[01- General Provisions CC Draft](#)

[02 - Zoning District Standards CC Draft](#)

[03 - Use Standards CC Draft](#)

[04 - General Development Standards CC Draft](#)

[05 - Building Design Standards CC Draft](#)

[06 - Parking and Access Standards CC Draft](#)

[07 - Landscape and Natural Resources Standards CC Draft](#)

[09 - Sign Standards CC Draft](#)

[10 - Nonconformities CC Draft](#)

[11- Review and Decision-Making Procedures CC Draft](#)

[12 - Definitions CC Draft](#)

[City of Waukesha Cover Sheet - Zoning Code Final Draft](#)

[Proposed Zoning Map 04-17-2026.pdf](#)

This item was presented for the second reading.

9. Standing Committees

A. Finance Committee Report - Ald. Pieper

- A. [ID#26-03418](#) Review and possible action to approve a budget amendment to increase capital expenses by \$50,000 for a door replacement at the Library

Attachments: [Cover Sheet - Library Revolving Door](#)

A motion was made by Ald. Pieper, seconded by Ald. Moltzan, to approve a budget amendment to increase capital expenses by \$50,000 for a door replacement at the Library. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- B. [ID#26-03419](#) Review and possible action on a recommendation to carryover \$119,454.00 from 2025 to 2026 in the General Fund

Attachments: [Cover Sheet and Attachment - General Fund Carryovers - 2025 to 2026](#)

A motion was made by Ald. Pieper, seconded by Ald. Matthews, to approve carryover of \$119,454.00 from 2025 to 2026 in the General Fund. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

B. Building & Grounds Committee Report - Ald. Moltzan

C. Ordinance & License Committee Report - Ald. Wuteska

- A. [ID#26-03223](#) Revisions to Mun Code Chapter 11, regarding adopting certain crimes into the Municipal Code, setting penalties, illegal dumping, adding vaping to the definition of smoking, and unlawful use of 911 calls.

Attachments: [Ch. 11 Ordinance Draft \(002\)](#)

A motion was made by Ald. Wuteska, seconded by Ald. Micklitz, to approve Revisions to Mun Code Chapter 11, regarding adopting certain crimes into the Municipal Code, setting penalties, illegal dumping, adding vaping to the definition of smoking, and unlawful use of 911 calls. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

D. Human Resources Committee Report - Ald. Anderson

10. Board of Public Works Report - Alex Damien

- A.** [ID#26-03475](#) Bids Received: Friday, April 10, 2026, at 11:00 a.m.
Fire Station #5 HVAC Improvements - Rebid

The Board of Public Works recommends that the low bid from Helm Mechanical in the amount of \$42,107.00, be awarded.

Sponsors: Public Works

Attachments: [Fire Station #5 HVAC Improvements - Rebid](#)

A motion was made by Ald. Pieper, seconded by Ald. Wuteska, to approve the low bid from Helm Mechanical in the amount of \$42,107.00 for Fire Station #5 HVAC improvements. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- B.** [ID#26-03476](#) Bids Received: Friday, April 10, 2026, at 11:00 a.m.
W. Sunset Dr. and Barstow S. Bridge Sealing and Rehabilitation

The Board of Public Works recommends that the low Base Bid and Alternate #1 and #2 bids from Norcon Corporation in the amount of \$255,585.50, be awarded.

Sponsors: Public Works

Attachments: [W Sunset Dr and Barstow St Bridge Sealing and Rehab-BT](#)

A motion was made by Ald. Pieper, seconded by Ald. Wuteska, to approve the low Base Bid and Alternate Bids #1 and #2 from Norcon Corporation in the amount of \$255,585.50 for W. Sunset Dr. and Barstow S. Bridge Sealing and Rehabilitation. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

A. [ID#26-03521](#) City Administrator's Report

Attachments: [Admin Report May 1, 2026](#)

14. Mayor's Report & Referrals

A. [ID#26-03518](#) Proclamations

Attachments: [Clerks Week - 2026 Proclamation.pdf](#)
[EMS Week - 2026 Proclamation.pdf](#)
[National Police Week - 2026 Proclamation.pdf](#)
[Public Works Week - 2026 Proclamation.pdf](#)

B. [ID#26-03533](#) Board and Committee Appointments

Attachments: [Council Letter 05.05.2026](#)
[Ally Miller 2026 Redacted.pdf](#)

A motion was made by Ald. Moltzan, seconded by Ald. Manion, to approve the appointment of Ally Miller to the Board of Review, the reappointment of Sandra Ammerman and Dr. Kevin Guilfooy to the Library Board, Carmen De La Paz and Andrea Dorantes to the Landmarks Commission and Robert Ford to the Board of Building Appeals. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

15. Referrals

*There was a referral from ALD. Wigderson for the Ordinance & Licensing Committee.
There was a referral from ALD. Manion for the Buildings & Grounds Committee.*

16. Adjournment

The meeting adjourned at 6:57PM.

Alicia Halvensleben, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).