



## Meeting Minutes - Draft

### Waukesha Water Commission

---

Thursday, May 21, 2026

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

---

1. Call to Order

2. Roll Call

Announcement of closed Session pursuant to Wis. Stat. 19.85(1)(g) - A motion will be made to convene in closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.

Announcement of closed Session pursuant to Wis. Stat. 19.85(1)(c) - A motion will be made to convene in closed session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of the General Manager position over which the governmental body has jurisdiction or exercises responsibility.

**Present** 5 - Joan Francoeur, Jeff Fowle, Gerald Couri, Joe Piatt, and Alicia Halvensleben

**Absent** 2 - Dale Matthews, and Peter Bartels

3. Public Comment

4. Closed Session

A. [ID#25-02547](#) A motion will be made to convene in closed session pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.

**approved**

**Aye:** 5 - Joan Francoeur, Jeff Fowle, Gerald Couri, Joe Piatt and Alicia Halvensleben

**Absent:** 2 - Dale Matthews and Peter Bartels

B. [ID#25-02133](#) A motion will be made to convene in closed session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of the General Manager position over which the governmental body has jurisdiction or exercises responsibility.

*Meeting went into Recess*

**approved**

**Aye:** 5 - Joan Francoeur, Jeff Fowle, Gerald Couri, Joe Piatt and Alicia Halvensleben

**Absent:** 2 - Dale Matthews and Peter Bartels

- C. [ID#25-02548](#) A motion may thereafter be made to reconvene in open session pursuant to Wis. Stat. §19.85(2) whereupon action may be taken on matters discussed in closed session.

*Meeting Reconvened*

**approved**

**Aye:** 5 - Joan Francoeur, Jeff Fowle, Gerald Couri, Joe Piatt and Alicia Halvensleben

**Absent:** 2 - Dale Matthews and Peter Bartels

- D. [ID#25-02134](#) A motion may thereafter be made to reconvene in open session pursuant to Wis. Stat. §19.85(2) whereupon action may be taken on matters discussed in closed session.

**approved**

**Aye:** 5 - Joan Francoeur, Jeff Fowle, Gerald Couri, Joe Piatt and Alicia Halvensleben

**Absent:** 2 - Dale Matthews and Peter Bartels

## 5. Approval of Minutes

- A. [ID#26-03684](#) Approval of Minutes

**Attachments:** [Meeting Minutes 4-16-26](#)

**approved**

**Aye:** 4 - Joan Francoeur, Jeff Fowle, Gerald Couri and Joe Piatt

**Absent:** 3 - Dale Matthews, Peter Bartels and Shawn Reilly

## 6. Action Items

- A. [ID#26-03685](#) Approve Payments from the General Fund and the Improvement Fund

**Attachments:** [April Voucher List](#)

**approved**

**Aye:** 4 - Joan Francoeur, Jeff Fowle, Gerald Couri and Joe Piatt

**Absent:** 3 - Dale Matthews, Peter Bartels and Shawn Reilly

- B. [ID#26-03686](#) Approve \$38,649.75 to Communications, Cabling, & Networking or CC&N for the purchase of an uninterruptable power supply (UPS) for the new Operations Center

**Attachments:** [UPS Unit for new Operations Center Memo - CC&N](#)

approved

**Aye:** 4 - Joan Francoeur, Jeff Fowle, Gerald Couri and Joe Piatt

**Absent:** 3 - Dale Matthews, Peter Bartels and Shawn Reilly

- C. [ID#26-03687](#) Approve implementation of the updated PTO Policy 202.3 and Holiday Policy 202.5, effective May 24, 2026

**Attachments:** [PTO & Holiday Policy Changes](#)

approved

**Aye:** 4 - Joan Francoeur, Jeff Fowle, Gerald Couri and Joe Piatt

**Absent:** 3 - Dale Matthews, Peter Bartels and Shawn Reilly

- D. [ID#26-03688](#) Approve implementation of the updated Retiree Insurance Benefit Policy 202.2, effective June 1, 2026

**Attachments:** [Retiree Health Insurance Policy Changes](#)

approved

**Aye:** 4 - Joan Francoeur, Jeff Fowle, Gerald Couri and Joe Piatt

**Absent:** 3 - Dale Matthews, Peter Bartels and Shawn Reilly

## 7. Discussion Items

## 8. Information Items

- A. [ID#26-03689](#) New Operations Center Updates

- B. [ID#26-03690](#) Utility Performance Report/Administrative Activities

**Attachments:** [2026 performance report](#)

- C. [ID#26-03691](#) Financial Report

**Attachments:** [April Financials](#)

## 9. Adjourn