



**Parks, Recreation & Forestry Dept.**  
1900 Aviation Drive  
Waukesha, Wisconsin 53188

**Ron Grall, Director**  
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1-262-524-3737

## **MEMORANDUM**

DATE: 05/29/25

TO: Parks, Recreation & Forestry Board

FROM: Joanna Adamicki, Special Event Coordinator

RE: Extension of Hours Request

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The City will host the following events for which an extension of park hours is requested:

- **Independence Day Celebration**
  - Thursday, July 3, 2025, 6 to 10:00 p.m.
    - Rain Date: Saturday, July 5, 2025
  - Lowell Park, 2201 Michigan Ave., Waukesha
  - ***Request park hours be extended to 11:00 p.m. to accommodate safe and orderly disbandment of the event***
  
- **Waukesha Oktoberfest**
  - Friday, September 19, 2025, 5:00 to 10:00 p.m. and
    - Saturday, September 20, 2025, Noon to 10:00 p.m.
  - Frame Park, 701 E. Moreland Blvd. Waukesha
  - ***Request park hours be extended to 11:00 p.m. to accommodate safe and orderly disbandment of the event***

Thank you for your consideration of this request.