



City of Waukesha
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City of Waukesha Cover Sheet

Committee: Human Resources	Meeting Date: 11/19/2025
ID Number: #25-02562	Ordinance/Resolution Number (if applicable):
Name of Submitter: Marquise Vasquez	Target Next Board/Council Meeting Date: 12/2/2025
Agenda Item Title: Review and possible action on revised HR Policy G2 Commemorative Awards.	

Issue Before the Board/Council: The City of Waukesha wishes to enhance its' appreciation to employees for their long and valuable service through the Commemorative Award Program for eligible retirees. As such, the G2 Commemorative Awards policy has been updated.
Options & Alternatives: Not approve the revised policy.
Additional Details: Updates the ability to request a commemorative award at 10 years of service to align with the City's definition of 'Retiree'.
What is the Strategic Plan Priority this item relates to: People Centered Development.
What impact will this item have on the Strategic Plan Priority? This aligns with the People Centered Development priority of the strategic plan. By approving the updated policy, all approved retirees will be given the option to select a commemorative award as a show of appreciation for their hard work and dedication to the City.
Financial Remarks: The financial impact relies on the number of retirees per year and their years of service.
Suggested Motion: I move to approve the revisions to HR Policy G2 Commemorative Awards as presented.

Reviewed By:

Finance Director Joseph P. Ciurro	Date Reviewed
City Attorney Brian Running	Date Reviewed
City Administrator Anthony W. Brown	Date Reviewed November 11, 2025