



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Transit Commission Meeting	Transit Commission Meeting Date: 6/18/26
ID Number: #26-03779	Ordinance/Resolution Number (if applicable): N/A
Department Submitting: Public Works - Transit	Council Submission Date: 7/07/26
Agenda Item Title: Review and Act on Proposed Change Order to 2027 Bus Purchase from Gillig, LLC	

Issue Before the Council:

This item is to review and act on a proposed change order to the 2027 bus purchase from Gillig, LLC that would change the price of each of the three buses on order to \$664,752 from the original quote of \$660,219 an increase of \$4,533 per bus and increase the total purchase price \$13,599 to \$1,994,256.

Transit staff met with Gillig for the pre-production meeting to thoroughly go over the order to ensure it is accurate and make any adjustments to finalize the order. At the meeting it was discovered that a few components such as the type of driver seat and the trim coverings were not the same as the most recent orders, meaning some standard equipment were not included in the original quote for the 2027 buses. These changes as well as a few other minor adjustments results in a \$1,325 increase in the price/bus. The change order would also add the safety feature of electronic assistance to the steering system for \$3,208 which makes turns safer and easier. A lot of transit systems have gone to this system to make turns safer.

The total change order is a 0.7% increase in the purchase price and is still well below the \$690,000/bus that was in the CIP. Due to the lead time needed for securing components on this order a decision on the change order is needed now vs. having it approved with the entire CIP in September.

Options & Alternatives:

One option would be to reject the change order completely however doing so will increase the parts costs as some components in the initial quote are not standard to the current fixed fleet.

Another option would be to only approve the corrective changes for \$1,325 and not the electronic assistance to the steering system. The negative of choosing this option is this would not include a safety feature that improves driving safety.

What is the Strategic Plan Priority this item relates to:

Financial Sustainability

What impact will this item have on the Strategic Plan Priority?

The change order ensures standardized equipment which lowers inventory costs and adds a safety feature that reduces safety risks potentially leading to fewer insurance claims and costs.

Financial Remarks:

The change order would increase the cost of each bus by \$4,533 to \$664,752 and the total cost of the purchase would be \$1,994,256. Transit has sufficient federal grant funds and capital reserve funds to pay for the increase and no City funds are needed for this purchase.

Executive Recommendation:

Recommend approval.

Reviewed By:

City Attorney Brian Running	Date Reviewed
Finance Director Joseph P. Ciurro	Date Reviewed
City Administrator Anthony W. Brown <i>Anthony Brown</i>	Date Reviewed 06/15/2026