



City of Waukesha
 201 Delafield Street
 Waukesha, WI 53188
 Tel: 262.542.3700
 waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Board of Public Works	BPW Meeting Date: 10/23/2025
ID Number: ID#25-02390	Ordinance/Resolution Number (if applicable): N/A
Department Submitting: Department of Public Works	Common Council Meeting Date: 11/4/2025
Agenda Item Title: Review and possible action on Contract Change Order No. 1 with Cy-Con, Inc., for the South Street Parking Ramp Structural Repair project.	

Issue Before the Council: The Contract Change Order details additional work to be completed by Cy-Con, Inc. at the request of the City.
Options & Alternatives: 1. Approve Change Order 1 in the amount of \$41,714. 2. Reject Change Order 1 and publicly bid the additional scope. This is likely to result in higher cost to the City and the work being deferred to 2026.
Additional Details: Description of changes is as follows: Additional scope is requested to be added to the project to remedy continual vandalism on the three upper-level stair enclosures. Work includes removal of glass block and replacement with standard concrete masonry unit (CMU) block and impact resistant plexiglass windows. Scope of work: • Mobilization/General Conditions/Debris removal • Remove glass block at 3 stair enclosures and replace with standard CMU • Install 4 plexiglass windows 1. ADD: UPPER STAIR ENCLOSURE ADDITIONAL WORK. Lump Sum.....\$41,714.00 Total Amount of this Change Order..... \$41,714.00

What is the Strategic Plan Priority this item relates to:

N/A

What impact will this item have on the Strategic Plan Priority?

N/A

Financial Remarks:

Contract No. 5388

Original Contract: \$176,200.00

Change Order 1: \$ 41,714.00

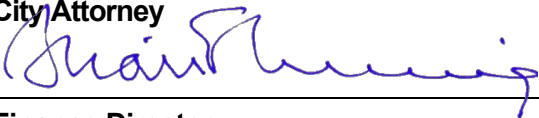
Total Contract after Change Order 1: \$217,914.00

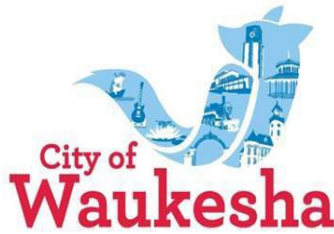
Budget Amount: \$251,860.00

Suggested Motion:

Move to approve Contract Change Order No. 1 with Cy-Con, Inc., for the South Street Parking Ramp Structural Repair project.

Reviewed By:

City Attorney 	Date Reviewed 20 Oct 2025
Finance Director Joseph P. Ciurro	Date Reviewed
City Administrator Anthony W. Brown 	Date Reviewed 10/16/2025



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Department of Public Works
201 Delafield Street
Waukesha, WI 53188
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Contract Change Order

Form C107
(Rev 01/22)

Project: 2025 South Street Parking Ramp Structural Repair

Date: 10/23/25

Contract Number: 5388

Branch: Engineering Department.

Change Order Number: 1

Contractor: Cy-Con, Inc.

Amount of original contract\$176,200.00

Amount of Contract prior this Change Order..... \$176,200.00

Description of change:

Additional scope is requested to be added to the project to remedy continual vandalism on the three upper-level stair enclosures. Work includes removal of glass block and replacement with standard concrete masonry unit (CMU) block and impact resistant plexiglass windows. Scope of work:

- Mobilization/General Conditions/Debris removal
- Remove glass block at 3 stair enclosures and replace with standard CMU
- Install 4 plexiglass windows

1. ADD: UPPER STAIR ENCLOSURE ADDITIONAL WORK.

Lump Sum.....\$41,714.00

Total Amount of this Change Order\$41,714.00

Net Contract Amount after this Change Order\$217,914.00

City of Waukesha
Director of Public Works

Date

Contractor
Cy-Con, Inc.

Date