



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, June 2, 2026

6:00 PM

Council Chambers, City Hall

1. Roll Call

The meeting was called to order at 6:00PM.

Present: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

2. Pledge of Allegiance

3. Public Comment

*Annette Kuglitsch, 316 E. Wabash Avenue, spoke.
Elizabeth Bruders, 123 Hineman Avenue, spoke.
Kathy Briggs, 3022 Rolling Ridge Drive, spoke.
Lisa Salb, 434 Madison Street, spoke.*

4. Approval of Minutes

A. [ID#26-03727](#) Approval of draft minutes from May 19th, 2026 meeting

Attachments: [Ccmn Draft 5.19.2026.pdf](#)

A motion was made by Ald. Chrisien, seconded by Ald. Manion, to approve the amended minutes for the May 19th, 2026 meeting. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Consent Agenda

The Consent Agenda passed unanimously with no items removed.

1. Other Boards and Commissions

A. Transit Commission - Alex Damien

A. [ID#26-03423](#) Review and Act on Proposed Purchase of Fareboxes from SPX Genfare

Sponsors: Transit

Attachments: [TC-26-03423-Cvr-Farebox Purchase](#)

- B.** [ID#26-03634](#) Review and Act on Proposed Purchase of Replacement Passenger Signs at Transit Center
- Sponsors:** Transit
- Attachments:** [TC-26-03634-Transit Center Passenger Signs](#)
- C.** [ID#26-03636](#) Review and Act on Proposed Amendment to Clear Channel Bus Shelter Agreement
- Sponsors:** Transit
- Attachments:** [TC-26-03636-Cvr-Clear Channel Amendment](#)
- D.** [ID#26-03639](#) Review and Act on Proposed Service Changes Effective August 24, 2026
- Sponsors:** Transit
- Attachments:** [TC-26-03639-Service Changes 8-24-26](#)

2. Plan Commission

- A.** [PC26-0055](#) Extraterritorial Certified Survey Map – Davies, Summit Avenue in the Town of Delafield – A request for extraterritorial approval a 10.49-acre 2 Lot and 2 Outlot CSM along the south side of Summit Avenue west of the City of Waukesha in the Town of Delafield.
- Attachments:** [City of Waukesha Cover Sheet- ExtraterritorialCSM Davies](#)
 [Davies Delafield CSM-041526](#)
- B.** [PC26-0045](#) Certified Survey Map – 1535 E Racine Avenue – A request to approve a 2 Lot CSM splitting the 0.94-acre parcel located along the south side of Racine Avenue into two lots under the B-1 Neighborhood Business District.
- Attachments:** [City of Waukesha Cover Sheet- CSM 1535 E Racine Ave](#)
 [CSM Checklist](#)
 [CSM - 1535 E Racine Ave](#)
 [City Department review comments - CSM 1535 Racine Ave](#)
 [CSM - 1535 E Racine Ave MSA Comments 4-24-2026](#)
- C.** [PC26-0058](#) Certified Survey Map - 211 and 233 Maple Avenue, Carroll University – A request to approve a 1 Lot CSM to combine the two properties at 211 and 233 Maple Avenue into one 3.382-acre lot located along the east side of Maple in the I-1 Institutional District.

Attachments: [City of Waukesha Cover Sheet - 211 and 233 Maple Ave](#)
[Project Staff Reviews - CSM26-00007](#)
[Certified Survey Map - Carroll University, 211 and 233 Maple Ave.
5-27-26](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. Moltzan

C. Ordinance & License Committee - Ald. Wuteska

1. Licenses

D. Human Resources - Ald. Anderson

- A. [ID#26-03646](#) Review and possible action on revised HR Policy G7 Drug & Alcohol-Free Workplace.

Attachments: [Cover Sheet - G7 Drug & Alcohol-Free Workplace Policy
5.12.2026.pdf](#)
[G7 Drug and Alcohol-free Workplace_DRAFT UPDATED for HR
Committee 5.20.2026.pdf](#)

E. Board of Public Works - Alex Damien

- A. [ID#26-03644](#) 2025 WDNR Compliance Maintenance Annual Report (CMAR)

Sponsors: Public Works

Attachments: [BPW 26-03644-Cvr-2025 CMAR](#)

- B. [ID#26-03659](#) Review and possible action on Change Order No. 2 with J. F. Ahern, Co. for the Clean Water Plant Phase 3 Improvements Project.

Sponsors: Public Works

Attachments: [BPW 26-03659-Cvr-Change Order No. 2 with J. F. Ahern Co., for the
Clean Water Plant Phase 3 Project](#)

End of Consent Agenda

5. New Business

- A. [ID#26-03694](#) Review and Possible Action to declare five City owned properties as Surplus Land – 7.55 acres of land spread across five sites will no longer be needed by the water utility including 1430 S East Ave, 2320 W Sunset Dr, 3815 Creekside Dr, 115 Delafield St, and parcel WAKC 1382-002 located along Center Road.

Attachments: [City of Waukesha Cover Sheet - Surplus Land, Water Utility sites](#)
[Suplus - 5 Water Utility Sites](#)

A motion was made by Ald. Lemke, seconded by Ald. Camacho, to approve the declaration of five City owned properties as Surplus Land. 7.55 acres of land spread across five sites will no longer be needed by the water utility including 1430 S East Ave, 2320 W Sunset Dr, 3815 Creekside Dr, 115 Delafield St, and parcel WAKC 1382-002 located along Center Road. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

- B.** [ID#26-03597](#) Review and possible action on a recommendation to Common Council on the 2027 Allocation Resolution

Attachments: [CDBG - 2027 Program Year Allocation Resolution](#)
[2027 Facilities, Housing and Economic Development Applications](#)
[2027 Programs Applications](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve the recommendation to the Common Council for the 2027 Allocation Resolution. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Matthews
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien
- E. Redevelopment Authority Report - Ald. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. Moltzan

C. Ordinance & License Committee Report - Ald. Wuteska

A. [ID#26-03603](#) Proposed revisions to Mun Code Chapter 9, compliance with Act 73 and other changes.

Attachments: [Memo-Chapter 9 Revisions-Act 73](#)
[Discussion and Recommendation Updates for Council 5-11-26](#)

This item was held for the next meeting.

B. [ID#26-03716](#) Cobblestone Hotel & Suites and Wissota Chophouse - Waukesha Liquor License Application.

Attachments: [Cobblestone Hotel & Wissota Chophouse Liquor License Application](#)

A motion was made by Ald. Wuteska, seconded by Ald. Helgestad, to approve the Reserve "Class B" Beer & Liquor License Application for Cobblestone Hotel & Suites and Wissota Chophouse. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

D. Human Resources Committee Report - Ald. Anderson

11. Board of Public Works Report - Alex Damien

A. [ID#26-03654](#) Bids Received: Friday, May 8, 2026, at 11:00 a.m.
2026 Sanitary Sewer Lining And Relay - Burr Oak

The Board of Public Works recommends that the low bid from Super Excavators, Inc., in the amount of \$398,821.00 be awarded.

Sponsors: Public Works

Attachments: [Burr Oak - Option 1 - BT - BPW](#)

A motion was made by Ald. Pieper, seconded by Ald. Wuteska, to approve the low bid from Super Excavators, Inc., in the amount of \$398,821.00 for 2026 Sanitary Sewer Lining and Relay on Burr Oak Blvd. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

B. [ID#26-03652](#) Bids Received: Friday, May 8, 2026, at 11:00 a.m.
Prairie Park and Banting Park Facility Upgrades

The Board of Public Works recommends that the low bid from WIL-Surge Electric, Inc., in the amount of \$713,574.40 be awarded.

Sponsors: Public Works

Attachments: [Prairie Park And Banting Park Upgrades - BPW](#)

A motion was made by Ald. Pieper, seconded by Ald. Wuteska, to approve the low bid from WIL-Surge Electric, Inc., in the amount of \$713,574.40 for Prairie Park and Banting Park Facility Upgrades. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

A. [ID#26-03730](#) City Administrator's Report

15. Mayor's Report & Referrals

A. [ID#26-03728](#) Board and Commission Appointments

Attachments: [Council Letter 06.02.2026.pdf](#)
[Timothy Nekich Resume Redacted.pdf](#)
[Karol Kennedy Resume Redacted.pdf](#)

A motion was made by Ald. Moltzan, seconded by Ald. Manion, to approve Curt Otto's reappointment to the Police & Fire Commission, Becky Fetters appointment to the Community Development Block Grant, Tim Nekich's appointment to the Board of Zoning Appeals, and Karol Kennedy's appointment to the Public Library Board. The motion carried by the following vote:

Aye: 15 - Mike Chrisien, Jim Evert, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Erik Helgestad, Dale Matthews, Eileen Micklitz, Rick Lemke and Rico Camacho

B. [ID#26-03729](#) Proclamations

Attachments: [Pride Month Proclamation.pdf](#)

16. Referrals

There were referrals from ALD. Evert for the Ordinance & Licensing Committee, ALD. Van Trieste for Buildings & Grounds, ALD. Wells for Buildings & Grounds, ALD. Matthews for Buildings & Grounds, and ALD. Camacho for Buildings & Grounds.

18. Adjournment

The meeting adjourned at 6:38PM.

Alicia Halvensleben, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).