



**City of Waukesha**  
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## City of Waukesha Cover Sheet

<b>Committee:</b> Board of Public Works	<b>BPW Meeting Date:</b> 07/09/2026
<b>ID Number:</b> ID#26-03995	<b>Ordinance/Resolution Number (if applicable):</b>
<b>Department Submitting:</b> Department of Public Works	<b>Common Council Meeting Date:</b> N/A
<b>Agenda Item Title:</b> Review and possible action on the requests from Madeline Nowak, 101 Woodlark Ct and Vamsidhar Lolugu, 201 Jersey Cir, for one-time sewer credits.	

<b>Issue Before the Council:</b> The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling a swimming pool or establishing new landscaping as defined in WMC 13.11. Chapter 13.11 defines new landscaping as vegetation installed at the time of construction of a new house, multi-family, industrial or commercial building; or which alters more than one quarter of the area of an existing yard or which alters an area greater than 3,000 square feet of an existing yard.
<b>Options &amp; Alternatives:</b> To not approve the one-time sewer credits or approve another dollar amount.
<b>Additional Details:</b> The following users have requested one-time sewer credits: <ul style="list-style-type: none"> <li>• Madeline Nowak, 101 Woodlark Cir, a one-time credit for sewer service charges for July, August, September and October of 2025 for watering new trees with a soaker hose (approximate area 1,000 sq ft).            Estimated Additional Usage: 52,468 gallons @ \$10.48/1000 gal (2025) = \$549.86</li> <li>• Vamsidhar Lolugu, 201 Jersey Cir, a one-time credit for sewer service charges for October and November of 2025 for watering new trees with a soaker hose (approximate area 1,200 sq ft).            Estimated Additional Usage: 34,374 gallons @ \$10.48/1000 gal (2025) = \$360.24</li> </ul>

**What is the Strategic Plan Priority this item relates to:**

N/A

**What impact will this item have on the Strategic Plan Priority?**

N/A

**Financial Remarks:**

Issue one-time credits back to the property owners in the amounts listed.

**Suggested Motion:**

Move to deny the one-time sewer credit requests for Madeline Nowak, 101 Woodlark Cir and Vamsidhar Lolugu, 201 Jersey Cir because the requests do not meet the definition of new landscaping.

**Reviewed By:**

<b>City Attorney</b> Brian Running,	<b>Date Reviewed</b>
<b>Finance Director</b> Joseph P. Ciurro	<b>Date Reviewed</b>
<b>City Administrator</b> Anthony W. Brown <i>Anthony Brown</i>	<b>Date Reviewed</b> 07/08/2026